

Before Filing Your Claim

Gather the following information:

- Contact Information: complete home mailing address, including ZIP code, county you live in, telephone number, email address
- Social Security Number
- Driver's license number or State ID card number
- If you select direct deposit, your bank routing number and account number
- Employment history and related information.
- If a non-citizen: Documentation issued by US Citizenship and Immigration Services

To protect your privacy and ensure the accuracy of information provided to Nebraska Department of Labor, you should never have someone file a claim on your behalf.

When to File

File an initial claim the same week you are unemployed or working reduced hours.

Your unemployment insurance claim **DOES NOT** begin on the date your job ended or your hours were reduced. Your claim is effective the week you apply.



Equal Opportunity Program/Employer TDD: 800-833-7352

Auxiliary aids and services are available upon request to individuals with disabilities.

How to File

- File online at [NEworks.nebraska.gov](https://neworks.nebraska.gov).
- Register as an Individual to set up your account.
- Create a user ID and password.
- Enter your work history for the last 18 months.
- Review the requirements.

Claim Processing

Processing Time

It takes around 21 days from the filing date to process a new Unemployment Insurance claim. We are establishing a special team to expedite the processing of COVID-19 claims..

Benefit Eligibility Information

You may also be asked to provide information to evaluate benefit eligibility. It is important that you respond on time when you're instructed to do so.

While Your Claim is Pending

Read all communication about your claim. Check your email, the NEworks Message Center, phone messages, and the mail for any claim-related updates. Make sure to keep your address current.

File for weekly benefits at neworks.nebraska.gov while your claim is processing. You have from Sunday to Friday to file your claim for the previous week. If you don't file your claim on time, your benefit payments may be affected.

For Unemployment Insurance information and instructions visit dol.nebraska.gov/UIBenefits.

Where to File

Unemployment claims in Nebraska are filed online at [NEworks.nebraska.gov](https://neworks.nebraska.gov).

Go to the Unemployment link under Job Seekers.

Download the **NEworks app** to file for Unemployment Insurance Benefits from your mobile device.

There is no requirement to visit a job center.

Current Waivers

- **Work Search** - This change applies to all workers filing for unemployment. There is currently no requirement to search for work.
- **Unpaid Waiting Week** - This change will make the first week of eligibility payable rather than an unpaid waiting week and will help all unemployment recipients get their payments sooner.
- **Employer charging** - Unemployment benefits are typically paid with contributions from employers. NDOL will temporarily waive charges incurred by these employers whose team members are filing claims related to COVID-19.

Questions?

For the quickest response, send detailed questions to NDOL.UnemploymentHelp@nebraska.gov



[NEworks.nebraska.gov](https://neworks.nebraska.gov)