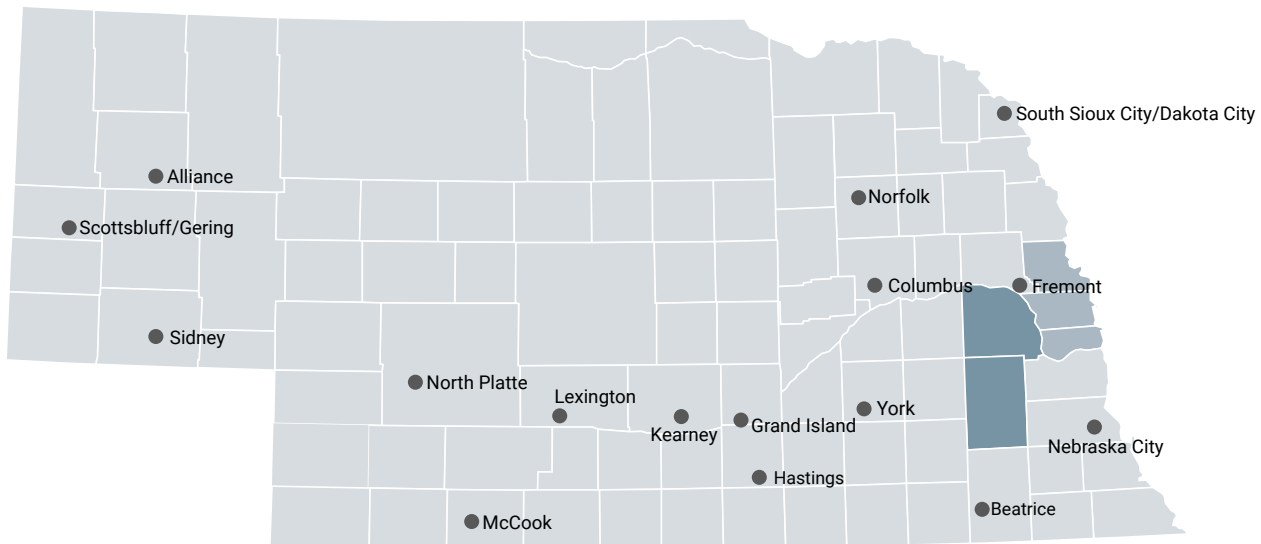


Greater Nebraska Workforce Development Board and Chief Elected Officials Board

Meeting Materials — **October 26, 2017**
Hastings, Nebraska



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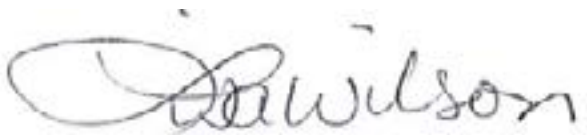
Letter from the Workforce Board Chair

October 26, 2017

With growing confidence and some struggle, the Board has continued to move forward this summer with the implementation of the Workforce Innovation and Opportunity Act in our local area. Through the Executive Committee the Board hit the following benchmarks:

- Awarded One-Stop Operator services to the Nebraska Department of Economic Development through sole-source procurement. This is dynamic partnership and is possibly one of the first of its kind;
- Submitted the Tri-Cities Regional and Greater Nebraska Local Plan to the State Board including all required service agreements and memorandums of understandings. On June 30, 2017 Governor Pete Ricketts conditionally approved this plan. Complete compliance was acknowledged on September 6, 2017;
- Submitted Addendum 1: Scottsbluff Regional Plan, Addendum 2: Columbus Regional Plan, and Addendum 3: Norfolk Regional Plan of the Tri-Cities Regional and Greater Nebraska Local Plan to the State Board;
- Negotiated funding agreements with all required one-stop partners; and
- Certified the Grand Island and Beatrice American Job Centers.

Reward comes with effort. Our pledge to helping Nebraskans find stable, good paying job and our commitment to assisting businesses meet their workforce needs will continue to grow as we find more innovative ways to serve the communities we live in.

A handwritten signature in dark ink, appearing to read "Lisa Wilson". The signature is fluid and cursive, with the first name "Lisa" written in a larger, more prominent script than the last name "Wilson".

Lisa Wilson
Chair, Greater Nebraska Workforce Development Board
Plant Human Resource Manager, Case New Holland Industrial

Board Photos

LOCATION Room 11 (lower level)

DURATION 8:30 - 9:00 a.m.

Committee Agendas

LOCATION Central Community College, 550 S Technical Blvd, Hastings, NE 68902

DURATION 9-10 a.m.

* Requires motion and vote.

Strategic Planning Committee

LOCATION Room 11 (lower level)

Committee Chair: Chris Callihan

Duties: Employee Engagement, Sector Strategies, Developing Career Pathways, Grant Development, Financial Monitoring, Board Bylaws, Regional Planning

1. Welcome
2. Review of Minutes* **Chris Callihan**
3. Old Business
4. New Business
 - a. N-PACE Program – Service Agreement (page 68) & Plan Revision* (page 39) **Amy Novak**
 - b. Regional Plans in Scottsbluff, Columbus, Norfolk (page 57) **Shannon Grotrian**
 - c. Finance Report (page 56)
 - d. Sector Strategies in Nebraska City, Columbus, Scottsbluff, & Kearney (page 61) **Linda Black**
5. Adjournment **Chris Callihan**

System Coordination Committee

LOCATION Room 103 (main level)

Committee Chair: Stacey Weaver

Duties: Performance; One-Stop System; Youth Program; Accessibility, Equal Opportunity, Non-discrimination; Policy Alignment, Local Plan

* Requires motion and vote.

- | | | |
|-----------------------|---|---------------|
| 1. Welcome | | |
| 2. Review of Minutes* | | Stacey Weaver |
| 3. Old Business | | |
| 4. New Business | e. Supportive Services Limits* (page 54) | Dylan Wren |
| | f. Customer Satisfaction Survey Results (page 55) | |
| | g. Performance (page 56) | |
| | h. Equal Opportunity Policy (page 40) | |
| 5. Adjournment | | Stacey Weaver |

Board Agendas

Greater Nebraska Workforce Development Board

LOCATION Central Community College, 550 S Technical Blvd, Room 103 (main level) Hastings, NE 68902

DURATION 10:10 - 11:30 a.m.

* Requires motion and vote.

- | | | |
|---------------------------|---|------------------------------------|
| 1. Call to Order | | Lisa Wilson |
| 2. Roll Call | | |
| 3. Notice of Publications | | Wendy Sieler |
| 4. Approval of Minutes* | | Lisa Wilson |
| 5. Old Business | i. Plan Modification - Funding Agreements* (page 34) | Dylan Wren |
| 6. New Business | Administrative Entity | Dylan Wren |
| | a. Service Provider Activities and Labor Market Information (page 50) | |
| | b. Plan Modification - Transfer of DLW funds to Adult* (page 37) | |
| | c. Plan Revision - Sole Source Procurement* (page 37) | |
| | One Stop Operator | Courtney Dentlinger |
| | j. Service Strategy for Sidney | |
| | System Coordination Committee | Stacey Weaver |
| | k. Plan Revision – Supportive Services Limits* (page 54) | |
| | l. Customer Satisfaction Survey Results (page 55) | |
| | m. Performance (page 56) | |
| | Strategic Planning Committee | Chris Callihan |
| | n. Finance Report (page 56) | |
| | o. Regional Plans in Scottsbluff, Columbus, & Norfolk (page 57) | Amy Novak (p) |
| | p. Plan Revision (page 39) & Service Agreement-N-PACE Program* (page 68) | Linda Black (q) |
| | q. Sector Strategies in Nebraska City, Columbus, Scottsbluff, & Kearney (page 61) | |
| | Executive Committee | Lisa Wilson/
Jill Smith |
| | r. Committee Updates (page 63) | |
| 7. Public Comment | | |
| 8. Adjournment* | | Lisa Wilson |

Chief Elected Officials Board

LOCATION Central Community College, 550 S Technical Blvd, Room 103 (main level) Hastings, NE 68902

DURATION 11:40 a.m. - 12:30 p.m.

* Requires motion and vote.

1. Call to Order

Pamela Lancaster

2. Roll Call

3. Notice of Publications

Wendy Sieler

4. Approval of Minutes*

Pamela Lancaster

5. Old Business

6. New Business

Chief Elected Officials Board

s. National Association of County Officials –
Workforce Development

t. **GNWDB Motion** – Funding Agreements* (page 34)

u. **GNWDB Motion** – Supportive Service Limits* (page 54)

v. **GNWDB Motion** – N-PACE Program* (page 39)

w. **GNWDB Motion** – Transfer of DLW funds to Adult*
(page 37)

x. **GNWDB Motion** – Sole Source Procurement* (page 37)

y. New Appointments* (page 41)

z. Reappoint Members* (page 42)

aa. Plan Revision - Equal Opportunity Policy*
(page 40)

bb. Board Bylaws* (page 44)

Dylan Wren

7. Public Comment

Pamela Lancaster

8. Adjournment*

Working Lunch

LOCATION Room 103 (main level)

DURATION 12:30 - 1:30 p.m.

PRESENTATION

Justin Riese, Pacha Soap Company - Hastings

Board Photos

LOCATION Room 11 (lower level)

DURATION 1:00 - 1:40 p.m.

Tour/Outreach - Tour of Campus

LOCATION Room 103 (main level)

DURATION 1:40 - 3:00 p.m.

Minutes

Strategic Planning Committee Meeting Minutes

May 25, 2017; 1 – 2 PM.

Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803

Call to Order

Lisa called the meeting of the Greater Nebraska Strategic Planning Committee to order at approximately 12:57p.m. on Thursday, May 25th, 2017.

Roll Call

Lisa asked Wendy to call the roll.

Members Present (4):

Roy Lamb II
Denise Pfeifer

Dan Mauk
Lisa Wilson

Members Absent (3):

Chris Callihan
Cristina Thaut

Peggy Sandall-Bertrand

Staff and Guests Present:

Nebraska Department of Labor – Shannon Grotian, Dylan Wren, Thomas Ukinski, Wendy Sieler

Chris: Having a quorum, we will proceed.

Review of Minutes

Lisa pointed out that all committee members have received the meeting minutes for the January 9, 2017 meeting for review. Lisa asked if there were any corrections that needed to be made to the minutes of the Greater Nebraska Strategic Planning Committee Meeting. The committee reviewed and approved the minutes.

Old Business

Lisa asked if there was any old business to be discussed. There was none.

New Business:

CHRIS: Shannon will update us on Memorandums of Understanding, meeting locations, and the Scottsbluff and Tri-Cities Regional Plans.

6f – Memorandums of Understanding

Shannon announced that in May, 2017 the Executive Committee approved Memorandums of Understanding (MOUs) for the required partners listed on page 27. These MOUs were sent out on Friday May 12th. At this time, the Administrative Entity has received 4 signed MOUs and will continue to receive them from partners. Shannon asked if there were any questions. There were none.

6g – Motion to Approve Meeting Locations* (page 27 and 28)

Shannon pointed out that on page 27 there is a map with all of the locations throughout Nebraska where our Board members drive from to attend the Greater Nebraska meetings. The Administrative Entity wants to offer a range of options for Board meeting locations while taking into consideration the cost of the mileage. Mileage estimates are based on the current state reimbursement rate of \$0.535 per mile and a one way trip. We have also taken into consideration the cost of hotel rooms. We based this on the estimated that any board member driving around 200 miles (one way) would need a hotel room costing about \$91.

Shannon said that she would like to hear the committee's ideas and take recommendations for either continuing to have our meetings in Grand Island, switching to a new location or alternate between any number of locations. Shannon proposed three options:

- **Option 1** – Continue our meetings in Grand Island
- **Option 2** – Rotate between Grand Island, Hastings and Columbus
- **Option 3** – Rotate between Grand Island, North Platte and Columbus

Shannon noted that the budget can withstand any of the three options. The only issue to be aware of is meeting quorum. Lisa pointed out that in the past, alternating between locations is nice because the board has a chance to meet with partners throughout Nebraska. Matt Gotschall added that since the board is representing "The Greater 88" alternating between locations would allow the board to reach more constituents. Lisa said that the committee needs to come up with a recommendation for the board. Dan Mauk said that he would like to recommend option 3. The committee agreed.

6h1 – Scottsbluff Regional Plan (page 28 and 29)

Shannon presented Scottsbluff Region Plan found on page 28 and 29. On April 25, 2017 regional partners, including Nebraska VR, Nebraska Commission for the Blind and Visually Impaired, Proteus, Nebraska Department of Labor (NDOL) programs, and Nebraska Western Community College (adult education) met at Nebraska Western Community College in Scottsbluff to discuss strategies to leverage and coordinate services in the region. Wayne Brozek represented the board at this meeting. Themes of the meeting included aligning programs, improving access for job seekers and employers, cross training staff, and incorporating technology.

The Scottsbluff Region is comprised of 5 counties in the western part of Nebraska, part of NDOL's Panhandle Region. There is a table on page 29 showing the population of each of the 5 and the number of worksites. The Administrative Entity will continue to work with the board and partners in writing a regional plan for Scottsbluff. The Executive Committee hopes to host a meeting in mid-July 2017 in Scottsbluff to review the plan and receive feedback from the public and partners.

6h2 – Tri-Cities Regional Plan (page 29)

Shannon presented the Tri-Cities Regional plan on page 29: The board submitted the regional plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on 4/26/2017. The recommended edits to the Regional and Local Plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of the Nebraska Workforce Development Board (NWDB) will review the regional plan. Greater Nebraska can expect to receive additional feedback when their review is complete. Changes will be made and resubmitted. The NWDB will do one more review and the Governor will make a determination before July 1, 2017.

Shannon pointed out that on page 30 of the meeting booklet there is a table with Region and Local Plan Timelines.

6i – Bylaws

Shannon presented the Bylaw. Items that are in the State Boards bylaws that could be incorporated into our Bylaws include:

Section 2.9 – Removal (requiring members to attend at least 2 meetings per year)

““Good cause” for the request for removal of a non-ex-officio member may include, but is not limited to, a State Board member’s unexcused absence from fifty (50) percent or more of the State Board meetings held in any twelve (12) month period.”

Section 4.2 – Meeting Notice (Members may assign a designee to attend a meeting if the GNWDB member is not able to attend.)

- b. A member of the State Board who is unable to attend a scheduled meeting of the State Board shall give notice of the planned absence at least twenty-four (24) hours before such meeting. The notice shall be provided to the Chair or to such individual as the Chair may designate.
- c. In the event that a State Board member is unable to attend a meeting of the State Board, such member may, subject to the requirements of Section 4.2(b) of these Bylaws, assign a designee to attend the meeting on such member’s behalf, subject to Section 4.6(b) of these

Bylaws and the following requirements of 20 CFR § 679.11 O(d)(4):

- i. If the designee is a representative of business, the designee must have optimum policymaking or hiring authority.
- ii. All other designees must have demonstrated experience and expertise and optimum policymaking authority.

Shannon pointed out that these bylaws could be changed. Lisa said that this topic was discussed at the State Board meeting because everyone’s jobs are taking up more of their time and meetings are harder to attend. She mentioned that with the 50% law, there is more flexibility. Matt said that he would like the board to adopt the State’s language for bylaws regarding attendance.

The committee discussed adopting the practice of having a delegate for an absent board member. Matt said that a designee might not be fulfilling the member’s roll. Lisa said that the individual would have to have experience and be familiar with what Lisa does day to day. The committee’s concern that the designee would not count toward the quorum.

Matt asked if there was a possibility that the board could use video/phone conferencing. Lisa said that she liked the flexibility of using technology but liked meeting face to face. Shannon said that she was under the impression that the only time technology could be used would be at an emergency meeting. She also said that Thomas Ukinski could help clarify at the full board meeting.

Pamela Lancaster said that she would recommend doing what could be the easiest to comply as possible. Lisa said that she would prefer the delegate over technology.

The committee will continue their discussion and hopes to make a recommendation to the board at the next meeting.

Public Comment:

Lisa asked if there was any public comment. Randy Kissinger (NDOL) brought up the goal of

Meeting Dates:

October 26, 2017 – GNWDB and CEOB – Location TBD

January 18, 2018 – GNWDB and CEOB – Location TBD

May 24, 2018 – GNWDB and CEOB – Location TBD

October 18, 2018 – GNWDB and CEOB – Location TBD

Adjournment:

Lisa adjourned the Greater Nebraska Strategic Planning Committee at 2:00 p.m. Thursday, May 25, 2017.

System Coordination Committee Meeting Minutes

May 25, 2017; 1 – 2 PM.

Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803

Call to Order

Stacey called the meeting of the Greater Nebraska System Coordination Committee is called to order at approximately 12:52 p.m. on Thursday, May 25th, 2017.

Roll Call

Stacey asked Wendy to call the roll.

Members Present (7):

Gary Kelly	Charlene Lant	Ann Chambers
Greta Kickland	Wayne Brozek	Elaine Anderson
Kelsey Miller	Stacey Weaver	Jill Smith

Members Absent (1):

Alicia Fries

Staff and Guests Present:

Nebraska Department of Labor – Shannon Grotrian, Dylan Wren, Thomas Ukinski, Wendy Sieler

Central Community College –Becky, Amy Novak

Review of Minutes

Stacey told the committee that they all have received the meeting minutes for the January 9, 2017 meeting for review. They are separate from the meeting booklet. She asked the committee to review them and asked if there were any corrections to the minutes of the Greater Nebraska System Coordination Committee Meeting.

Charlene pointed out one error and Dylan marked it to be changed. The committee then accepted the minutes.

Old Business

Stacey asked if there was any old business to be discussed. There was none.

New Business:

Dylan provided updates to the committee on the System Coordination Committee Items; Motion to Approve Greater Nebraska Workforce System, American Job Certification, and the Greater Nebraska Local Plan.

6j – Motion to Approve Greater Nebraska Workforce System* (page 30-37)

Dylan started with item 6j, the Motion to Approve the Greater Nebraska Workforce System starting on page 30. The board must establish criteria for what defines a comprehensive, affiliated, and specialized American Job Center in the local area. The criteria must be in compliance with the American Job Center Certification and Local Workforce Delivery System Evaluation, Change 1 Policy.

It was initially proposed that 2 comprehensive, 4 affiliated, and 4 specialized centers be established in the local area, as noted in the packet. However, under this scenario each center would need to be certified which would be very time consuming would result in little added benefit to the local area.

It is proposed that no affiliated or specialized centers are established in the local area (no definition required) and the board accept the definition of a comprehensive center as defined in the packet. WIOA Title 1B services will be provided through Nebraska Department of Labor Offices. Page 31 – 37 shows all of the Greater Nebraska Career Centers and their partners. Dylan pointed out that it is a lot of work to certify the centers and there is not a lot of benefit. Dylan said that they could always choose to certify them. He added that the services would not change at all.

6k – American Job Center Certification (page 37)

Dylan moved on to item 6k, the American Job Center Certification on page 37. On April 18, the Certification Committees performed audits on the Grand Island American Job Center and the Beatrice American Job Center. Each AJC Certification Committee member was given a packet of evaluation forms to complete based on their view of each job center. Executive Committee Members Lisa Wilson and Kelsey Miller were part of the Job Center Certification Committee.

Greater Nebraska needs to have at least one Comprehensive American Job Center in order to receive funding. Services need to be provided from all of the required partners at the Comprehensive American Job Center(s).

Both centers did not meet the required criteria set forth by the State. As a result, the Executive Committee voted to conditionally approve both centers on April 26, 2017. The centers have until September 13, 2017 to reach full compliance. The Certification Committees will review the centers before this date and make a recommendation to the board.

Gary asked if there was any difference in funding if there are more certified centers. Dylan said as long as there is one center that is certified there will not be any difference in funding. Stacey brought up that there is the potential that Beatrice will not be served by Greater Nebraska. Dylan said that Greater Lincoln would be the logical one to take over the area. Dylan brought up that the Commissioner wants to start discussing realigning the local areas with the original regional planning areas. Ann asked if losing Beatrice would change Greater Nebraska's statistics. Dylan said that later on when they have more information they might be able to run figures. He said that on paper Greater Nebraska would definitely lose money but would also have less responsibility without the Beatrice center.

Stacey said that she thought that the focus should not be on the certifying anything beyond Grand Island and Beatrice. Kelsey said that it takes a lot of time and paperwork to complete in order to certify each center. Some committee members mentioned the added costs of traveling to the locations. Charlene pointed out that she would rather have those funds going toward participants. The committee reached a consensus that they would not take action to certify locations other than Beatrice and Grand Island at this time.

Ann asked if both centers know what they are missing. Dylan said that an official letter has not been out to the centers. He said he was hoping that there would be a One-Stop Operator that they could work with on this. Charlene asked if Greater Nebraska would be in jeopardy of missing that timeline. Dylan said that he thought everything would be sorted out by September 13th.

6l – Greater Nebraska Local Plan (page 37 and 38)

Dylan moved on to item 6l, the Greater Nebraska Local Plan on page 37: The board submitted the local plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on April 26, 2017. The recommended edits to the regional and local plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of the Nebraska Workforce Development Board (NWDB) will review the local plan. Greater Nebraska can expect to receive additional feedback when their review is complete.

Changes will be made and resubmitted. The State Board will do one more review and the Governor will make a determination before July 1, 2017. Dylan mentioned that they Scottsbluff and will be doing them for Columbus, Norfolk and North Platte. Dylan said that the local plan they must describe how, in the local area, Greater Nebraska will be coordinating activities with partners and what businesses will be involved.

6m – One-Stop Operator Request for Proposal (page 38)

Dylan presented on the Request for Proposal for the One-Stop Operator updates on page 38. On February 2, 2017 the Executive Committee, in agreement with the Chief Elected Officials Board, voted to issue a Request for Proposal (RFP) for the One-Stop operator position. This decision was based upon the recommendation of the RFP Committee presented to the GNWDB on January 9, 2017.

Recommendation #3 - Ask Administrative Entity to draft options for rebidding on the One-Stop operator role as soon as possible.

A schedule of events for the RFP is listed on the table on page 38.

No bids were received. The Administrative Entity is working with the Commissioner of Labor to come up with a viable solution. The responsibilities of the One-Stop Operator are listed on page 39. We are not going to issue another RFP. Other options include maybe NDOL contracting with Hall County or Economic Development. If that does not work out NDOL must hire an FTE. Dylan said that CEOB Chair and Hall County Commissioner, Pamela Lancaster was playing a key role in this. She is trying to work with the Chamber to fill the role of One-Stop Operator.

Stacey said her concern with having a chamber fill the position of a One-Stop Operator, is that they will not be able to focus on the entire Greater Nebraska Area. Ann said that she thought a chamber would have better fiscal systems. Dylan asked Ann and Elaine, as partners, if cost sharing would be a possibility. Gary asked why NDOL was putting out the RFP. Dylan said NDOL felt that Greater Nebraska would be better served by a One-Stop Operator outside of the agency. He noted that up until now, the managers have been acting as the One-Stop.

6n – Performance & Quality Assurance (page 40-41)

Dylan presented on the Performance & Quality Assurance updates on page 40 and 41: On page 40 there is a graph showing the number of active participants/month for Adult, Dislocated Worker (DLW), Out of School Youth (OSY) and In School Youth (ISY). Just beneath that graph is a chart showing the average number of participants for each program over a 5 month time period. Dylan said that the numbers in general have been improving.

Dylan asked if there were any comments from the managers. Karen Stohs, Regional Manager of the Beatrice Career Center, said that she thought that the In School Youth enrollment numbers would be increasing over the next few months. Dylan said that overall the case load numbers have been very good and noted that the In School Youth numbers have stayed the same.

Page 41 showed that same information but split up by each region.

Currently (5/22/2017) the Adult program is at 98% production, DLW is at 86% production and the Youth program is at 93% production. Production is based on benchmarks set for each workforce coordinator. A FTE for Adult or DLW has a benchmark of 60 active participants, while an FTE for Youth has a benchmark of 40 active participants. Kelsey and Dylan pointed out that not all of the regions have the same number of full time staff and participants.

The local area has not received PY17 funds yet. As of Monday (5/22/2017, the programs are adequately funded until PY17 funds become available. Over all the combined programs have an additional \$74,672.00 for PY17 compared to PY16.

6o – Customer Satisfaction Survey Results (page 42-43)

Dylan moved on to the Customer Satisfaction Survey Results on page 42 and 43. These surveys were submitted by participants after completion of their program. Overall, the survey results were very positive and showed a high level of satisfaction from participants. Ann asked how the participants receive the surveys. Dylan said that they can access it online or print it out from the center.

Public Comment:

Stacey asked if there was any comments from the public. There were none.

Meeting Dates:

October 26, 2017 – GNWDB and CEOB – Location TBD

January 18, 2018 – GNWDB and CEOB – Location TBD

May 24, 2018 – GNWDB and CEOB – Location TBD

October 18, 2018 – GNWDB and CEOB – Location TBD

Adjournment:

Stacey adjourned the meeting of the Greater Nebraska System Coordination Committee at 1:45 p.m. Thursday, May 25, 2017.

GNWBD Board Meeting Minutes

May 25, 2017; 2:15 – 3:30 p.m.

Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803

Call to Order:

Lisa: Meeting of the Greater Nebraska Workforce Development Board is called to order at approximately 2:16 p.m. on Thursday, May 25th, 2017.

Roll Call:

LISA: Wendy, for the purposes of establishing a quorum, would you please call the roll?

Present (14)

Elaine Anderson
Wayne Brozek
Ann Chambers
Matt Gotschall
Gary Kelly

Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Kelsey Miller

Denise Pfeifer
Jill Smith
Stacey Weaver
Lisa Wilson

Absent (5)

Chris Callihan
Alicia Fries

Peggy Sandall-Bertrand
Kim Schumacher

Cristina Thaut

Staff and Guests: Shannon Grotrian (NDOL), Dylan Wren (NDOL), Thomas Ukinski (NDOL), Wendy Sieler (NDOL), Erin Porterfield (Greater Omaha Workforce Area) and Jan Norlander-Jensen (Greater Lincoln Workforce Area)

A quorum was present at this meeting.

Notice of Publication:

Lisa asked Wendy to read the Notice of Publication.

"Adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and the Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff".

*MOTION: Approval of Minutes:

Lisa noted that each board member had a copy of the meeting minutes for the January 9, 2017 meeting for review on page 9-18 of the meeting booklet. Lisa asked if there were any corrections to be made to the minutes of the Greater Nebraska Workforce Development Board Meeting.

Lisa entertained a motion to approve the minutes of the January 9, 2017 Greater Nebraska Workforce Development Board Meeting. Dan made the motion and Roy seconded the motion.

Motion carried with a voice vote.

Announcements:

Terri Jo Sautter

Lisa announced that Terri Jo Sautter, a former Youth Council Member, passed away on March 29, 2017. We have included her memorial in the meeting booklet on page 53. On behalf the Greater Nebraska Workforce Development Board and Chief Elected Officials Board, the Administrative Entity sent a card to Terri's family.

New Greater Nebraska Workforce Development Board Members

As of February 6, 2017 we have two new Greater Nebraska Workforce Development Board members. We have included their Bios on page 52 of your booklet.

Kim Schumacher is the Human Resources Manager at Cargill, Inc. Kim is currently on the Board of Directors for Teammates mentoring organization and Columbus Area United Way.

Matt Gotschall is the Columbus Campus President for Central Community College and he specializes in training and workforce development. Matt has served for over 25 years in higher education institutions in Nebraska and Kansas.

Joan Modrell

Lisa mentioned that Joan Modrell, the Director of Employment and Training at the Department of Labor.

York Service Strategy

Lisa said there have been some changes with the York NDOL office service strategy in regards to employment services. The employment services workforce coordinator will be stationed in Beatrice instead of York. The WIOA (Adult, DLW and Youth) strategy will remain the same and will continue to be housed out of Beatrice for Region 4. Region 4 workforce coordinators will continue to recruit and serve WIOA participants directly out of York. WIOA will continue to use the current space in York. This means the location and schedule of services remains the same for WIOA activities and meetings with clients.

Career Pathways Institute

Lisa mentioned that the board had originally planned on touring the Career Pathways Institute here in Grand Island after the Board meeting but it had been canceled.

Old Business:

Lisa asked if there was any old business. There was none.

New Business:

6a – Labor Market Trends (page 19)

On behalf of the Administrative Entity, Dylan gave updates on Labor Market Trends, Reduced PY17 Funds and Return Funds for PY14/PY15. He also presented on the local area designations. Dylan presented PowerPoint slides that showed the current unemployment rate, industries with the highest job postings, throughout the Greater Nebraska, Greater Omaha and Greater Lincoln areas. Greater Omaha's wage statistics were confidential and the Administrative Entity was not able to provide those numbers. Dylan said that there are currently more jobs available than there are people to work them in Nebraska.

Page 19, item 6a of the meeting booklet lays out the Labor Market Trends for Greater Nebraska, Greater Omaha and Greater Lincoln. The first table showed the Number of Unemployed per Job Opening in the three areas. The second table showed Employment Wage Statistics for the three areas. The third table showed the Labor Force, Employment and Unemployment Distribution. The fourth table showed the Industries with the highest number of job openings advertised on NEworks. These industries include Healthcare & Social Assistance, Retail Trade, Manufacturing and Finance & Insurance.

Dylan asked if there were any questions. There were none.

6b – Reduced PY17 Funding (page 21)

Dylan announced that on behalf of the Greater Nebraska Local Area, the Administrative Entity submitted a plan revision in order to comply with WIOA Issuance 16-04, change 1 dated April 21, 2017 and WIOA Issuance 15-05, change 2 dated May 11, 2017 which reduces Fiscal Year (FY) 2017 Advance Funding levels to Greater Nebraska by -\$719 for the Adult program and -\$505 for the Dislocated Worker Program. Adult and Dislocated Worker program funds have been subtracted from our Local Plan.

6c – Return Funds PY14/PY15 (page 20)

Funds allocated to local workforce development areas (local areas) for a program year for the WIOA Title IB Adult, Dislocated Worker, and Youth programs are available for expenditure by the local workforce development board (local board) during that program year and one (1) succeeding program year. Funds not expended during this two (2) year period of performance must be returned to the Nebraska Department of Labor (NDOL).

As required under 20 CFR § 683.110(c)(2), the board must return the unexpended amounts summarized below:

The Greater Nebraska Workforce Development Board must return \$3.15 in PY 2014 funds and \$30.63 in FY 2015 funds. A total of \$33.78 could not be tied to a specific bill.

***MOTION:**

6d3 – Local Area Designation (page 25)

Dylan said that the Commissioner of Labor is asking the board to vote to extend the initial designation for Greater Nebraska, this means keeping all 88 counties in the local area. Dylan noted that the Commissioner intends to start talks this summer about realigning the local areas. Local areas may be realigned to reflect the regional planning areas which would become effective July 1, 2018. Lisa asked if some of the counties that Greater Nebraska currently serves fall into other areas. Dylan clarified that if the local areas are realigned to the regional planning areas, Greater Lincoln would serve all of Southeast Nebraska and Greater Omaha would serve Cass and Dodge counties. Dylan asked if there were any questions.

Lisa asked how many counties are in southeast Nebraska. Dylan pointed out the counties which are currently in the Greater Lincoln service area. These counties include: Fillmore, Gage, Jefferson, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, and York Counties.

Lisa entertained a motion to extend the current local area destination for Greater Nebraska. Gary made the motion and Dan seconded the motion.

Lisa asked Wendy to call the roll.

For (14):

Elaine Anderson
Wayne Brozek
Ann Chambers
Matt Gotschall
Gary Kelly

Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Kelsey Miller

Denise Pfeifer
Jill Smith
Stacey Weaver
Lisa Wilson

Against(0):**Absent (5):**

Chris Callihan
Alicia Fries

Peggy Sandall-Bertrand
Kim Schumacher

Cristina Thaut

Motion carried.

Greater Omaha Workforce Development Board

MOTION:*6d1 – Motion to Approve the Omaha Local & Metro Regional Plan* (page 24)**

The next item of business was on page 24 of the meeting booklet, the Motion to Approve the Omaha Local & Metro Region Plan. The Governor has designated the Greater Omaha Workforce Development Area (Greater Omaha) as Douglas, Sarpy, and Washington counties. Within each local area the Governor has designated planning regions. The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers. Greater Omaha is responsible for the Metro Region (Area 8), which covers Dodge, Douglas, Cass, Sarpy, Saunders, and Washington counties, with Douglas County being the focal county.

The Greater Nebraska Workforce Development Board must guarantee that individuals residing in Dodge and Cass who seek to receive services through Greater Omaha will receive at least the same level of service through that delivery system as that available in Greater Nebraska. It was proposed that the board approve the Greater Omaha Local Plan and Metro Regional Plan.

Erin Porterfield from the Greater Omaha Workforce Development Area was present to discuss Omaha Local & Metro Regional Plan. Erin said that her goal was to present WIOA expectations and what Heartland Workforce Services is about. There is one office in the area of highest poverty and unemployment in Metro area. They also have an office in the Latino Center in Midlands which is also an area of higher poverty and unemployment. She said they are trying to do is determine who needs them the most and how they can get them the best access to services.

Erin said that their vision and mission is reflective of the WIOA policy. Erin said that their office serves approximately 700-800 individuals each month, which can amount to about 2400 visits in a month. They have 15 collocated partners. Erin said that the Commissioner is suggesting that Greater Omaha serve Saunders, Cass and Dodge. She said they are thinking and acting like that already without the formality.

Erin presented Greater Omaha's Workforce Goals which included: enhancing coordination, increasing participation, enhancing employer engagement, and promoting self-sufficiency. Dylan, Jan and Erin are meeting on a regular basis to share ideas. Erin said that she would like to see more collaboration between the Greater Omaha, Greater Lincoln and Greater Nebraska Boards.

Erin asked if anyone had any questions. Dylan pointed out that Greater Omaha has done a good job serving participants in the best way possible. Dylan said that regardless of what the designation areas are, Greater Nebraska will continue to collaborate with Greater Lincoln and Greater Omaha in order to do what is best for the participants. Dylan mentioned that the Administrative Entity has reviewed Greater Omaha's Local and Regional plan and have not found any issues with it.

Ann had questions on the wording of the motion. She said that she would not be able to "guarantee" the same level of service. Dylan said that if there was a participant that did not feel they had received sufficient services, there is a process to address it. Gary asked if clients could receive services from an office that is not in their local area. Dylan said that this has happened and the answer is to do whatever works best for the participant. Gary said that he was confused on why the board would approve a plan and then talk about it later. Dylan pointed out that there is nothing in the plan that is contradictory to Greater Nebraska's plan. Gary asked if the managers were able to provide these services for participants who live in other areas. Becky confirmed that they will do what works best for the participant and will send referrals if needed. Gary said that it is refreshing to hear that the managers are open to this type of service.

Dylan asked Thomas to comment – if the board approves the local plan does it give up any counties? Thomas said that this motion will not split the state up into new areas.

Lisa entertained a motion to approve the Greater Omaha Local Plan & Metro Regional Plan. Stacey made the motion and Elaine seconded the motion.

Lisa asked Wendy to call the roll.

For (14):

Elaine Anderson
Wayne Brozek
Ann Chambers
Matt Gotschall
Gary Kelly

Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Kelsey Miller

Denise Pfeifer
Jill Smith
Stacey Weaver
Lisa Wilson

Against(0):

Absent (5):

Chris Callihan
Alicia Fries

Peggy Sandall-Bertrand
Kim Schumacher

Cristina Thaut

Motion carried.

Greater Lincoln Workforce Development Board

***MOTION:**

6e – Motion to Approve the Lincoln Local & Southeast Regional Plan* (page 24)

The Governor has designated the Greater Lincoln Workforce Development Area (Greater Lincoln) as Lancaster and Saunders counties. Greater Lincoln is responsible for the Southeast Region (Area 7), which covers Fillmore, Gage, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer, and York counties, with Lancaster County being the focal county.

The Greater Nebraska Workforce Development Board must guarantee that individuals residing in Fillmore, Gage, Jefferson, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer, and York counties who seek to receive services through Greater Lincoln will receive at least the same level of service through that delivery system as that available in Greater Nebraska.

It is proposed that the board approve the Greater Lincoln Local Plan and Southeast Regional Plan.

Jan Norland-Jensen from the Greater Lincoln Workforce Development Area presented the Greater Lincoln Plan and Southeast Regional Plan. Jan mentioned that she used to serve Greater Nebraska in Norfolk.

Jan said that the Southeast Regional Planning area includes 13 counties. She said they have a very small job center but it is located within SCC at Energy Square. Jan pointed out that 8 years ago Greater Lincoln and Greater Nebraska did a joint project which included discretionary grants to hire a consultant. She said that what she does is based on collaboration and relationship.

Dylan pointed out that Dan Mauk and Karen Stohs participated in Greater Lincoln's regional planning session. She said was happy to answer questions but it was discussed thoroughly with the Greater Omaha presentation. Jan noted that Greater Lincoln has put out three RFP's for Youth, Adult and Dislocated Worker. Jan said that as of this day their provider is the City of Lincoln's Urban Development. Ann asked if the city was ok with serving people outside of the city of Lincoln. Jan said that the Greater Lincoln Board understands that the WIOA funds should not have a residence requirement and there should be a regional approach. Lisa asked if there were any other questions. There were none.

Lisa entertained a motion to approve the Greater Lincoln Local Plan & Southeast Regional Plan. Dan made the motion and Jill seconded the motion. Lisa asked Wendy to call the roll.

For (13):

Elaine Anderson
Wayne Brozek
Ann Chambers
Matt Gotschall
Greta Kickland

Roy Lamb II
Charlene Lant
Dan Mauk
Kelsey Miller
Denise Pfeifer

Jill Smith
Stacey Weaver
Lisa Wilson

Against (1):

Gary Kelly

Absent (5):

Chris Callihan
Alicia Fries

Peggy Sandall-Bertrand
Kim Schumacher

Cristina Thaut

Motion carried.

Strategic Planning Committee

Lisa gave updates on the Strategic Planning Committee Items.

*MOTION

6g – Motion to Approve Meeting Locations* (page 27 and 28)

Lisa presented the three options for meeting locations. She said that fortunately there haven't been many issues meeting a quorum. Option 1 was to continue meeting in Grand Island. Option 2 was to alternate between Grand Island, Kearney and Hastings. Option 3 was to alternate between Grand Island, Columbus and North Platte. The Strategic Planning committee recommended trying the Grand Island, Columbus and North Platte for the Greater Nebraska Board Meetings. This will add about \$2,300 to meeting costs but will allow more outreach and collaboration with partners. Shannon noted that this needs to have the board's commitment to prevent quorum issues.

Stacey asked if this would turn into two day meetings. In the past the board would participate in outreach to partners on one day. Gary suggested that if the board do outreach, it would be better to do on the first day. Gary said he would follow the committee's recommendation. Charlene pointed out that Mondays are an issue for most people.

Dylan pointed out that with a two day meeting the board would have more lodging costs than originally figured. Stacey brought up that there isn't enough time in one day for the CEOB, full board, committee meetings and outreach. Dylan suggested an option of having two board meetings a year instead of three and having the Executive Committee do outreach. Some of the board members suggested doing a day and a half which would lower lodging costs but would still allow time for outreach.

Lisa discussed doing further research and voting on the motion at a later date. Denise recommended doing the CEOB meeting on the first day in the afternoon and the full board and the outreach on the second day. Matt suggested that the board approve the meeting locations, for planning purposes with the understanding that it could change after further research.

Lisa entertained a motion to approve Grand Island, North Platte and Columbus as the location(s) for future board meetings. Gary made the motion and Dan seconded the motion. Lisa asked Wendy to call the roll.

For (13):

Elaine Anderson
Wayne Brozek
Ann Chambers
Matt Gotschall
Greta Kickland

Roy Lamb II
Charlene Lant
Dan Mauk
Kelsey Miller
Denise Pfeifer

Jill Smith
Stacey Weaver
Lisa Wilson

Against (1):

Gary Kelly

Absent (5):

Chris Callihan
Alicia Fries

Peggy Sandall-Bertrand
Kim Schumacher

Cristina Thaut

Motion carried.

6f – Memorandums of Understanding

Shannon announced that in May, 2017 the Executive Committee approved Memorandums of Understanding (MOUs) for the required partners listed on page 27. These MOUs were sent out on Friday May 12th. At this time, the Administrative has received four signed MOUs.

6h1 – Scottsbluff Regional Plan (page 28 and 29)

Shannon presented on the Scottsbluff Regional Plan. On April 25, 2017 regional partners, including Nebraska VR, Nebraska Commission for the Blind and Visually Impaired, Proteus, Nebraska Department of Labor (NDOL) programs, and Nebraska Western Community College (adult education) met at Nebraska Western Community College in Scottsbluff to discuss strategies to leverage and coordinate services in the region. Wayne Brozek represented the board at this meeting. Themes of the meeting included aligning programs, improving access for job seekers and employers, cross training staff, and incorporating technology.

The Scottsbluff Region is comprised of 5 counties in the western part of Nebraska, part of NDOL's Panhandle Region. There is a table on page 29 showing the population of each of the five counties and their number of worksites. The Administrative Entity will continue to work with the board and partners in writing a regional plan for Scottsbluff. The Executive Committee hopes to host a meeting in mid-July 2017 to review the plan and receive feedback from the public and partners.

6h2 – Tri-Cities Regional Plan (page 29)

Shannon announced that the board submitted the regional plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on 4/26/2017. The recommended edits to the Regional and Local Plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of the Nebraska Workforce Development Board (NWDB) will review the regional plan. Greater Nebraska can expect to receive additional feedback when their review is complete. Changes will be made and resubmitted. The NWDB will do one more review and the Governor will make a determination before July 1, 2017.

6i – Bylaws

The committee reviewed the Nebraska Workforce Development Board (State Board) bylaws to the GNWDB's Bylaws. Items that are in the State Boards bylaws that could be incorporated into our Bylaws include allowing members to assign a designee to attend a meeting if the GNWDB member is not able to attend and requiring members to attend at least two meetings per year. The committee will continue their discussion and hopes to make a recommendation to the board at the next meeting.

Lisa confirmed with Thomas from the NDOL legal department that the designee could not vote and would not count towards the quorum. Dan said that he did not think a proxy or designee would help in any way.

Dan asked why this issue was brought up. Dylan said that the board does not have to adopt the state board bylaws. He also pointed out the board members present have been very devoted and flexible. Gary asked how many openings there were currently on the board. Dylan said that Gary will be moved to the business position and now there is one labor position open.

Lisa asked if the 50% includes subcommittee meetings. The state bylaws are specifically related to the actual board meetings and would not include subcommittee or executive committee meetings. Lisa pointed out that this does not have to be decided at this meeting. The board voted to table this discussion.

System Coordination Committee

Stacey updated the board on the System Coordination Committee Items; Motion to Approve Greater Nebraska Workforce System, American Job Certification, and the Greater Nebraska Local Plan.

*MOTION

6j – Motion to Approve Greater Nebraska Workforce System* (page 31-37)

Stacey started with item 6j, the Motion to Approve the Greater Nebraska Workforce System. The board must establish criteria for what defines a comprehensive, affiliated, and specialized American Job Center in the local area. The criteria must be in compliance with the American Job Center Certification and Local Workforce Delivery System Evaluation, Change 1 Policy.

It was initially proposed that two comprehensive, four affiliated, and four specialized centers be established in the local area, as noted in the packet. However, under this scenario each center would need to be certified which would be very time consuming would result in little added benefit to the local area.

It is proposed that no affiliated or specialized centers are established in the local area (no definition required) and the board accept the definition of a comprehensive center as defined in the packet. WIOA Title 1B services will be provided though Nebraska Department of Labor Offices. Page 31 – 37 shows all of the Greater Nebraska Career Centers and their partners. Stacey clarified that all of the locations will stay the same, they just will not have the certified title.

Lisa entertained a motion to approve the Greater Nebraska Workforce System. Dan made the motion and Matt seconded the motion.

For (14):

Elaine Anderson	Roy Lamb II	Jill Smith
Wayne Brozek	Charlene Lant	Stacey Weaver
Ann Chambers	Dan Mauk	Lisa Wilson
Matt Gotschall	Kelsey Miller	Gary Kelly
Greta Kickland	Denise Pfeifer	

Against (0):

Absent (5):

Chris Callihan	Peggy Sandall-Bertrand	Cristina Thaut
Alicia Fries	Kim Schumacher	

Motion carried.

6k – American Job Center Certification (page 37)

Stacey moved on to the American Job Center Certification on page 37. On April 18, the Certification Committees performed audits on the Grand Island American Job Center and the Beatrice American Job Center. Each AJC Certification Committee member was given a packet of evaluation forms to complete based on their view of each job center. Executive Committee Members Lisa Wilson and Kelsey Miller were part of the Job Center Certification Committee.

Greater Nebraska needs to have at least one Comprehensive American Job Center in order to receive funding. Services need

to be provided from all of the required partners at the Comprehensive American Job Center(s).

Both centers did not meet the required criteria set forth by the State. As a result, the Executive Committee voted to conditionally approve both centers on April 26, 2017. The centers have until September 13, 2017 to reach full compliance. The Certification Committees will review the centers before this date and make a recommendation to the board. Dylan said that he is confident that everything will be taken care of at each center by the September 13th date.

6l – Greater Nebraska Local Plan (page 37 and 38)

Stacey presented updates on the Greater Nebraska Local Plan on page 37: The board submitted the local plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on April 26, 2017. The recommended edits to the regional and local plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of the Nebraska Workforce Development Board (NWDB) will review the local plan. Greater Nebraska can expect to receive additional feedback when their review is complete. Changes will be made and resubmitted. The NWDB will do one more review and the Governor will make a determination before July 1, 2017. Dylan noted that the plan has to have very specific details as to how services will be provided.

6m – One-Stop Operator Request for Proposal (page 38)

Stacey moved on to the Request for Proposal for the One-Stop Operator updates on page 38. On February 2, 2017 the Executive Committee, in agreement with the Chief Elected Officials Board, voted to issue a Request for Proposal (RFP) for the One-Stop operator position. This decision was based upon the recommendation of the RFP Committee presented to the GNWDB on January 9, 2017.

Recommendation #3 - Ask Administrative Entity to draft options for rebidding on the One-Stop operator role as soon as possible.

No bids were received. The Administrative Entity is working with the Commissioner of Labor to come up with a viable solution. The responsibilities of the One-Stop Operator are listed on page 39. We are not going to issue another RFP. Other options include maybe NDOL contracting with Hall County or Economic Development. If that does not work out NDOL must hire an FTE. Dylan pointed out that this was put out twice with no success.

6n – Performance & Quality Assurance (page 40-41)

Stacey presented Performance & Quality Assurance updates on page 40 and 41: On page 40 there is a graph showing the number of active participants/month for Adult, Dislocated Worker (DLW), Out of School Youth (OSY) and In School Youth (ISY). Just beneath that graph is a chart showing the average number of participants for each program over a 5 month time period. Page 41 shows that same information but split up by each region.

Currently (5/22/2017) the Adult program is at 98% production, DLW is at 86% production and the Youth program is at 93% production. Production is based on benchmarks set for each workforce coordinator. A FTE for Adult or DLW has a benchmark of 60 active participants, while an FTE for Youth has a benchmark of 40 active participants.

The local area has not received PY17 funds yet. As of Monday (5/22/2017, the programs are adequately funded until PY17 funds become available. Over all the combined programs have an additional \$74,672.00 for PY17 compared to PY16.

6o – Customer Satisfaction Survey Results (page 42-43)

Stacey presented the Customer Satisfaction Survey Results on page 42 and 43. These surveys were submitted by participants after completion of their program. Over all the survey results were very positive and showed a high level of satisfaction from participants. Stacey noted this is a very new process. Dylan said that Greater Nebraska has 4-6 participants exit each week.

Public Comment:

Lisa asked if there was any public comment. There was none.

Meeting Dates:

October 26, 2017 – GNWDB and CEOB – Location TBD

January 18, 2018 – GNWDB and CEOB – Location TBD

May 24, 2018 – GNWDB and CEOB – Location TBD

October 18, 2018 – GNWDB and CEOB – Location TBD

*Other Greater Nebraska Meets are Scheduled and found on page 54 of your booklet.

Adjournment:

***MOTION**

Lisa asked for a motion to adjourn the meeting of the Greater Nebraska Workforce Development Board is adjourned at 4:06 p.m. Thursday, May 25, 2017. Stacey made the motion and Roy seconded the motion.

Chief Elected Officials Board

May 25, 2017; 9:30 – 11:30 a.m.

Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803

Call to Order:

Pamela Lancaster called the meeting of the Greater Nebraska Chief Elected Officials Board Meeting to order at 9:31 am on Thursday, May 25th.

Roll Call:

Pam: Wendy, for the purposes of establishing a quorum, would you please call the roll?

Present (7):

Jack Anderson
Stanley Clouse
Kent Greenwalt

Hal Haeker
Joe Hewgley – Arrived at 9:56 am
Pamela Lancaster

Christian Ohl

Absent (3):

John Fagot

Hilary Maricle

William Stewart

Quorum was established at this meeting.

Staff and Guests: Shannon Grotrian (NDOL), Dylan Wren (NDOL), Thomas Ukinski (NDOL), Wendy Sieler (NDOL)

Notice of Publication:

Pam asked Wendy to read to Notice of Publication.

"Adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and the Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff".

Approval of Minutes:

PAM: The next Agenda item is Approval of the Minutes. All of you have received the meeting minutes for the February 6, 2017 meeting for review in a separate packet. Are there any corrections to the minutes of the Greater Nebraska Chief Elected Officials' Board Meeting?

*MOTION:

Pam entertained a motion to approve the minutes of the February 6th, 2017 Chief Elected Officials' Board Meeting.

Jack Andersen made the motion and Kent Greenwalt seconded the motion.

Motion carried with a voice vote.

Announcements:

Terri Jo Sautter

Terri Jo Sautter, a former Youth Council Member passed away on March 29, 2017. We have included her memorial in your booklet on page 53. On behalf the Workforce Development and Chief Elected Officials' Board, the Administrative Entity sent a card to Terri's family.

Joan Modrell

Pam announced Joan Modrell's retirement. Joan is the Director of Employment and Training at the Nebraska Department of Labor.

New Greater Nebraska Workforce Development Board Members

As of February 6, 2017 there are two new Greater Nebraska Workforce Development Board members. Their bios on page 52 of the meeting booklet.

Kim Schumacher is the Human Resources Manager at Cargill, Inc. Kim is currently on the Board of Directors for Teammates mentoring organization and Columbus Area United Way.

Matt Gotschall is currently the Columbus Campus President for Central Community College and he specializes in training and workforce development. Matt has severed for over 25 years in higher education institutions in Nebraska and Kansas.

York Service Strategy

Pam announced that there have been some changes with the York NDOL office service strategy in regards to employment services. The employment services workforce coordinator will be stationed in Beatrice instead of York. The WIOA (Adult, DLW and Youth) strategy will remain the same and will continue to be housed out of Beatrice for Region 4. Region 4 workforce coordinators will continue to recruit and serve WIOA participants directly out of York. WIOA will continue to use the current space in York. This means the location and schedule of services remains the same for WIOA activities and meetings with clients.

Pam asked for some more information. Dylan asked the regional manager, Karen Stohs, to clarify. Karen said that the York office handled Seward, York and Fillmore counties. She said that the Beatrice office would serve those communities. Pam asked who it would affect. Karen said only one staff member would be affected and no clients should be affected.

Career Pathways Institute

Pam announced that the board originally planned on touring the Career Pathways Institute in Grand Island after the Board meeting but it had been canceled. Pam said that if anyone has the opportunity to visit career pathways institute they should.

Old Business:

There was no old business to be discussed.

New Business:

Dylan Wren gave updates on Labor Market Trends, Reduced PY17 Funds, Return Funds for PY14/PY15 and local area designations.

6a – Labor Market Trends (page 19)

Dylan pointed out that page 19, item 6a of the meeting booklet lays out the Labor Market Trends for Greater Nebraska, Greater Omaha and Greater Lincoln. The first table shows the Number of Unemployed per Job Opening in the three areas. The second table shows Employment Wage Statistics for the three areas. The third table shows the Labor Force, Employment and Unemployment Distribution. The fourth table shows the Industries with the highest number of job openings advertised on NEworks. These industries include Healthcare & Social Assistance, Retail Trade, Manufacturing and Finance & Insurance.

Dylan said there are jobs out there for those who are unemployed. It is just a matter of whether or not their skills match up with those jobs. Greater Omaha labor market information was confidential and not able to be shared.

6b – Reduced PY17 Funding (page 21)

Dylan announced that the Administrative Entity had to adjust the budget in the Local and Regional Plan. The Plan has been modified and submitted to the state. This is just a minor reduction. Omaha and Lincoln also both had reduction in funds.

On behalf of the Greater Nebraska Local Area, the Administrative Entity submitted a plan revision in order to comply with WIOA Issuance 16-04, change 1 dated April 21, 2017 and WIOA Issuance 15-05, change 2 dated May 11, 2017 which reduces Fiscal Year (FY) 2017 Advance Funding levels to Greater Nebraska by -\$719 for the Adult program and -\$505 for the Dislocated Worker Program. Adult and Dislocated Worker program funds have been subtracted from our Local Plan.

6c – Return Funds PY14/PY15 (page 20)

Funds allocated to local workforce development areas (local areas) for a program year for the WIOA Title IB Adult, Dislocated Worker, and Youth programs are available for expenditure by the local workforce development board (local board) during that program year and one (1) succeeding program year. Funds not expended during this two (2) year period of performance must be returned to the Nebraska Department of Labor (NDOL).

As required under 20 CFR § 683.110(c)(2), the board must return the unexpended amounts summarized below:

The Greater Nebraska Workforce Development Board must return \$3.15 in PY 2014 funds and \$33.78 in FY 2015 funds. Two years to spend funds. Finance wasn't able to connect that amount of money with a particular source.

*MOTION:

6d3 – Local Area Designation* (page 25)

The Commissioner of Labor is asking the board to vote to extend the initial designation for Greater Nebraska, this means keeping all 88 counties in the local area.

Please note that the Commissioner intends to start talks this summer about realigning the local areas. Local areas may be realigned to reflect the regional planning areas which would become effective July 1, 2018.

Pam entertained a motion to extend the current local area designation for Greater Nebraska.

Kent Greenwalt made the motion and Jack Andersen seconded the motion.

Pam asked Wendy to call the roll.

For (6):

Jack Anderson
Stanley Clouse

Kent Greenwalt
Hal Haeker

Pamela Lancaster
Christian Ohl

Against (0):**Absent (4):**

John Fagot
Joe Hewgley

Hilary Maricle
William Stewart

Motion carried.

MOTION:*6d2 –Board Certification and Attendance (page 22 - 23)**

Dylan announced that the Administrative Entity was advised by the State to recertify the board members and revise information such as policy making authority, determination category of membership, nominating entity and a few other details. The Administrative Entity is currently working on this to ensure that all the information is up to date and accurate. Dylan pointed out that some members needed to show that they have optimum policy making authority.

Dylan announced that there is a GNWDB Member that has consecutively missed the last four GNWDB meetings (more than a year's worth of meetings). The Administrative Entity and the Columbus Office Manager, Bernie Hansen has made several attempts to contact this member. Neither party has been able to successfully visit with her about her continued participation on the board.

Section 2. Appointment and Removal of the GNWDB Bylaws does not address what to do in such situations.

Dylan said that it is vital that members participate and that he understands that it isn't always possible to attend these meetings. Members that choose not to contribute, are actively hindering the board from forming a quorum and managing the business of Greater Nebraska.

Dylan asked if the CEOB would like to take any action at this time.

Pam mentioned that there are people who are striving to stay on the board and then this board member who has not participated. Dylan pointed out that the other board members have gone above and beyond with board participation.

***MOTION:**

Stanly Clouse made a motion to replace this member of the board. Joe Hewgley seconded the motion. Pam asked Wendy to call the roll.

For (6):

Jack Anderson
Stanley Clouse
Kent Greenwalt

Hal Haeker
Pamela Lancaster
Christian Ohl

Joe Hewgley

Against(0):**Absent (3):**

Motion carried.

6e - Overview of Activities

Dylan gave an overview of activities. The GNWDB has submitted their local plan and Tri-Cities Regional plan to State WIOA. Last month both the Grand Island and Beatrice American Job Centers were conditionally certified by the Executive Committee.

Memorandums of Understanding have been sent out to each required AJC partner. Dylan pointed out that the MOUs are the backbone to the Local and Regional Plan, ended up at 56 pages which is much larger than typical MOUs. Dylan said that State WIOA will be reviewing the MOU and the Administrative Entity is waiting for feedback.

The Administrative Entity has started the Scottsbluff Regional Plan and will be creating plans for Columbus, Norfolk, and North Platte this year as well. Pam said that she, Dylan, Shannon and Joan Modrell met the week before to discuss the Grand Island Chamber's interest in the Request for Proposal for the One-Stop Operator. Information was requested from the chamber but they did not submit a proposal. Pam called the Grand Island Chamber and spoke with Cindy Johnson. Pam said that the Chamber was very intrigued but they were concerned about the time it would take and the funds required. Cindy had some people in mind that might be a good fit for the position.

Joe Hewgley asked if Greater Nebraska was the only region having trouble finding a One-Stop Operator. Dylan pointed out that Lincoln had issued an RFP and did not receive any bids. Joe asked if anyone had been solicited to fill the position. Dylan pointed out the Commissioner of Labor is looking into Nebraska Department of Economic Development for filling the position. Dylan said that it is possible that NDOL will have to hire a full time employee.

Under WIA, the managers functioned as a One-Stop in their offices. Under WIOA all partners have to be involved. Greater Nebraska's One-Stop budget is for \$144,000. Christian asked what would happen if that date is not met. Dylan said that someone would be hired internally, most likely based in Grand Island.

Dylan announced the American Job Center Certifications. The Grand Island and Beatrice American Job Centers are now both conditionally certified. Beatrice has the most partners co-located. Dylan said that the other affiliated sites could be certified. Dylan said that he does not recommend certifying those sites. There is a lot of paperwork tied into it and a team has to be sent to each site.

Dylan pointed out that the Executive Committee has met several times on very short notice. The board has gone above and beyond expectations and have been very supportive.

Dylan asked if there were any questions about the activities mentioned. There were none.

Public Comment:

There was no public comment.

Meeting Dates:

October 26, 2017 – GNWDB and CEOB – Location TBD

January 18, 2018 – GNWDB and CEOB – Location TBD

May 24, 2018 – GNWDB and CEOB – Location TBD

October 18, 2018 – GNWDB and CEOB – Location TBD

Adjournment:

*MOTION

Pam entertained a motion to adjourn the Greater Nebraska Chief Elected Officials Board Meeting on May 25th, 2017 at 10:25.

Christian Ohl made the motion and Kent Greenwalt seconded the motion.

Motion carried with a voice vote.

Plan Modification vs. Plan Revision

The boards and subcommittees will review three plan revisions and two plan modifications today. The difference between the two are described below:

Plan Modification	Plan Revision
<p>Statutory 2-year Modification – update regional and local components including labor market information, economic conditions, and other factors affecting the implementation of the regional plans and local plan.</p>	<p>Reflect technical changes to the local board’s one-stop delivery system.</p> <p>Examples of technical changes requiring a local plan revision include a change in the:</p> <ul style="list-style-type: none"> • local WIOA Title IB service provider; • local one-stop operator; • local EEO (Equal Employment Opportunity) officer; • design of the one-stop delivery system; • AJC(s) and/or affiliate site locations; and • number of AJC(s) in the local area.
<p>Other Mandatory Modifications of Local Components – on an annual basis when NDOL allocates WIOA Title IB program funds to the local area and the CEO and local board wish to accept the allocations; and when the CEO and local board requests a transfer of allocated funds between WIOA Title IB Adult and Dislocated Worker programs.</p>	

All plan revisions will be included in the statutory 2-year modification and submitted to the Nebraska Workforce Development Board (NWDB) at that time. Revisions will be updated upon board action in all plans and do not require NWDB review until the 2-year modification. A footnote will be included in the plan to note that NWDB review will be completed in the 2-year modification.

Joint Items

Agenda Item GNWDB 5i / CEOB 6t: Motion to Approve Local Infrastructure Funding Agreement, Local Plan Modification - October 26, 2017 Meeting of the Greater Nebraska Workforce Development Board

Background: The local board and CEO are expected to reach agreement with each required one-stop partner on how infrastructure and additional costs will be shared among one-stop partners in proportion to each partner's use of the local workforce delivery system and relative benefit received.

Greater Nebraska's workforce delivery system includes the Beatrice and Grand Island American Job Centers. The eight other NDOL career centers are not included as they have not been certified by the board.

Under the local funding mechanism, the local board, CEO, and one-stop partners:

- negotiate and agree to amounts and methods of calculating how much each one-stop partner will contribute to funding of infrastructure and additional costs of local workforce delivery system operations; and
- document the terms and conditions of the IFA in the MOU.

If the local board, CEO, and required one-stop partners in a local area do not reach consensus on methods of sufficiently funding local workforce delivery system operations for a program year, the state funding mechanism takes effect.

The state funding mechanism will be used only as a last resort when consensus is not possible. Local boards and CEOs are expected to take all reasonable steps to reach consensus.

July 31

The Board (MOU team: **Chris Callihan, Dan Mauk, Roy Lamb, and Lisa Wilson**) sent emails to all required partners requesting information to explore approaches to developing a reasonable cost allocation methodology by which infrastructure and additional costs are charged to each one-stop partner, based on proportionate use and relative benefit received. This request was done in coordination with the Greater Omaha and Greater Lincoln Workforce Development Boards. .

August 18

The three local areas hosted a meeting with all required one-stop partners to discussed methodologies for determining proportion and reasonable cost. Board members in attendance included: **Ann Chambers, Lisa Wilson, Matt Gotschall, and Cristina Thaut.**

August 23

The board proposes using a blend method based on full-time equivalents, shares, and customers served to all required partners. Feedback is requested from all partners.

September 9

Executive Committee reviews responses from partners. Core partners drive a straight customers served method. Katie Thurber from Nebraska Department of Labor's Legal Counsel, recommended that the partners and Executive Committee not make a final decision at this meeting. She suggested waiting until the State WIOA policy on Memorandums of Understanding and Funding of Local Workforce Delivery System Operations was revisited.

September 14

Revised State Policy was not released at this time. Executive Committee approves motion to use customer served method.

September 25

All required partners agree to methodology and required contribution except Nebraska Department of Labor (NDOL) programs (Unemployment, Trade, Wagner-Peyser, JVSG).

September 27

NDOL accepts methodology and required contribution under a revised allocation for the one-stop operating budget for Greater Nebraska. The allocation is for 21 months. The navigators are removed from the budget and two dedicated phone lines are added. UI is not required to contribute to the dedicated phone lines in the centers.

The Executive Committee proposes that the GNWDB use the following formula for calculating each required partner's proportionate share of the Greater Nebraska American Job Center network operating budget.

1. Infrastructure costs for dedicated space in the American Job Centers for co-located partners is negotiated separately from the Greater Nebraska American Job Center network operating budget; and
2. Infrastructure costs for areas potentially available for the use of those served by all required partners such as the resource rooms, restrooms (common space), and meeting space is apportioned to each required partner by the number of consumers served as a percentage of the total number served by all partners.

This formula will be effective from October 1, 2017 to June 30, 2019. Actual expenses will be reviewed at the start of the program year (July 2018) and adjusted accordingly. The one-stop operator will establish, in coordination with all required partners, a process to track referrals and number of individuals served by each American Job Center. The intent is to use this information for future Infrastructure Funding Agreement negotiations dependent on the quality and relevance of the information.

Partner Allocation

Partner Program	Customers Served			Total		
	Grand Island	Beatrice	Total	Grand Island	Beatrice	Total
Blue Valley Community Action Partnership	0	107	107	\$0.00	\$228.72	\$228.72
Central Community Action Partnership	44	0	44	\$133.78	\$0.00	\$133.78
Central Community College (CTE)	1,461	0	1,461	\$4,442.06	\$0.00	\$4,442.06
Indian Center	0	0	0	\$0.00	\$0.00	\$0.00
National Able Network	52	15	67	\$158.10	\$32.06	\$190.17
Nebraska Department for Education, CCC/SCC (Adult Ed)	642	397	1,039	\$1,951.95	\$848.63	\$2,800.58
Nebraska Department of Health and Human Services (TANF)	936	386	1,322	\$2,845.84	\$825.11	\$3,670.95
Nebraska Department of Labor (JVSG)	39	31	70	\$118.58	\$66.27	\$184.84
Nebraska Department of Labor (WIOA Title 1)	216	205	421	\$656.73	\$438.21	\$1,094.94

Partner Program	Customers Served			Total		
	Grand Island	Beatrice	Total	Grand Island	Beatrice	Total
Nebraska Department of Labor (Trade)	1	23	24	\$3.04	\$49.16	\$52.21
Nebraska Department of Labor (UI)	0	0	0	\$579.46	-\$18.69	\$560.77
Nebraska Department of Labor (W/P)	5,048	2,955	8,003	\$15,348.06	\$6,316.60	\$21,664.66
Nebraska VR/ Nebraska Commission for the Blind and Visually Impaired	1,411	501	1,912	\$4,290.04	\$1,070.94	\$5,360.97
Pine Ridge Job Corps	5	5	10	\$15.20	\$10.69	\$25.89
Proteus	54	54	108	\$164.18	\$115.43	\$279.61
Siouxland Human Investment Partnership	5	5	10	\$15.20	\$10.69	\$25.89
Southeast Community College (CTE)	0	695	695	\$0.00	\$1,485.63	\$1,485.63
Total	9914	5379	15293	\$30,722.23	\$11,479.44	\$42,201.67

Infrastructure Cost (One Month)

Infrastructure Item	Grand Island	Beatrice	Total
Common Area	\$566.44	\$0.00	\$566.44
Resource Room	\$780.28	\$430.40	\$1,210.68
Dedicated Phone Lines	\$116.24	\$116.24	\$232.48
Total	\$1,462.96	\$546.64	\$2,009.60

Additional Cost (One Month)

Cost Item	Grand Island	Beatrice	Total
Navigator	\$0.00	\$0.00	\$0.00

Total Cost

Total Cost	Grand Island	Beatrice	Total
One Month	\$1,462.96	\$546.64	\$2,009.60
Grand Total (21 Months)	\$30,722.23	\$11,479.44	\$42,201.67

Siouxland Human Investment Partnership and Pine Ridge Job Corps have not served participants in the Beatrice and Grand Island American Job Center districts and therefore will be assigned five (5) participants per center, as all programs must contribute to the operating budget.

Nebraska Department of Labor, Unemployment Insurance Benefits (UI) maintains their own dedicated phone lines in the centers and therefore will not be required to share the costs associated with the shared additional dedicated phone lines.

Nebraska Department of Labor, Office of Finance will coordinate with each required partner a payment schedule.

Agenda Item GNWDB 6b / CEOB 6w: Motion to Approve DLW Transfer of Funds to Adult, Local Plan Modification - October 26, 2017 Meeting of the Greater Nebraska Workforce Development Board (GNWDB)

Background: In accordance with Section 133(b)(4) of the Workforce Innovation and Opportunity Act, a local board may transfer, if such transfer is approved by the Governor, up to and including 100 percent of the funds allocated to the local area under the Adult or Dislocated Worker programs, between such programs.

It is proposed that the Greater Nebraska Workforce Development Local Area transfer the following amount of funds:

Transfer \$200,000 of Dislocated Worker funds to the Adult program with all funds coming from PY17 funds, effective 10/26/17.

Agenda Item GNWDB 6c / CEOB 6x: Motion to Approve Sole-Source Procurement, Local Plan Revision - October 26, 2017 Meeting of the Greater Nebraska Workforce Development Board (GNWDB)

Background: When the Local Plan was originally submitted the Board intended to award one-stop operator services via a competitive bidding process. Unfortunately, no bids were received and the Board was forced to use a sole-source procurement process. This revision will document the progression of awarding one-stop operator services as required by State policy.

It is proposed that the Greater Nebraska Workforce Development Board add the following information to the Local Plan.

One-Stop Competitive Process

RFP Number 5429Z1

On September 9, 2016 the Nebraska Department of Labor (NDOL) on behalf of the Chief Elected Officials Board and the Greater Nebraska Workforce Development Board issued a Request for Proposal (RFP) to provide Workforce Innovation and Opportunity Act (WIOA) Title 1 services. This RFP provided four options for bidding; One Stop Operator service provider, Administrative Entity, Adult and Dislocated Worker service provider, and Youth service provider.

A competitive process, based on Nebraska Department of Administrative Services procurement policies and procedures, was used when issuing this RFP. The State followed the same policies and procedures it uses for its non-Federal procurements.

A prospective bidder's letter was sent to 26 organizations. A copy is provided in Attachment 12 of this document.

At the bidders conference held on October 5, 2016 the following entities attended: Greater Lincoln Workforce Development Board, Community Action of Nebraska, Ross Innovation Employment Solutions Corporation, Eckerd Youth Alternatives Inc., Maximus Inc., and Arbor E&T LCC d/b/a ResCare Workforce Services. Proposals were due December 1, 2016. One vendor, ResCare, bid on the RFP for One Stop Operator, Adult and Dislocated Worker services, and Youth services options. No bids were submitted for the Administrative Entity.

On January 4, 2017 the RFP Committee met to conduct an oral interview with ResCare and to develop recommendations for the three WIOA programs (Adult, Dislocated Worker, & Youth), the One Stop Operator, and the Administrative Entity.

After scoring the written proposal and the oral interview, the committee reached a consensus to recommend the following:

Recommendation #1

Ask the Commissioner of Labor, John Albin to continue providing WIOA Title 1 and Administrative Entity services. The reasons included:

- Lack of (WIA/WIOA) experience and actual performance history in a rural geographic area as large as Greater Nebraska by the bidder.
- The cost per participant for two of the three WIOA programs were not as competitive as the current provider (NDOL).
- Number of participants to be served for two of the three WIOA programs were not competitive with current provider.
- For the past ten years the current provider has done an excellent job in meeting program performance, enrollment goals, and expenditure benchmarks.

Recommendation #2

If circumstances change in the future, the board should remain open to issuing a new RFP.

Recommendation #3

Ask the Administrative Entity to draft options for re-bidding on the One Stop Operator role as soon as possible.

Both the Greater Nebraska Workforce Development Board (GNWDB) and Chief Elected Officials Board (CEOB) voted to accept these recommendations. Minutes from the GNWDB 1/9/2017 and CEOB 2/6/2017 meetings document the board's decision and are available online on the Nebraska Department of Labor's website:

<https://dol.nebraska.gov/EmploymentAndTraining/LCRWP/WIOA/LocalWorkforceDevelopmentAreas>

The agency has collected and will maintain records sufficient to document this procurement process and the basis for contractor rejection. Project documents are available on the Administrative Services – State Purchasing Bureau website:

<http://das.nebraska.gov/materiel/purchasing/5429/5429.html>

The RFP committee included:

- Lisa Wilson, GNWDB Chair
- Pam Lancaster, CEOB Chair
- Ann Chambers, GNWDB Member
- Stanley Clouse, CEOB Member
- Hal Haeker, CEOB Member

RFP Number 5565Z1

On April 6, 2017 NDOL on behalf of the CEOB and the GNWDB issued a second Request for Proposal (RFP) for One Stop Operator services. The decision was based on the RFP Committee's recommendation and is reflected in the GNWDB's Executive Committee 2/2/2017 minutes and CEOB 2/6/2017 minutes which are available at:

<https://dol.nebraska.gov/EmploymentAndTraining/LCRWP/WIOA/LocalWorkforceDevelopmentAreas>

A competitive process, based on Nebraska Department of Administrative Services procurement policies and procedures, was used when issuing this RFP. The State followed the same policies and procedures it uses for its non-Federal procurements.

A prospective bidder's letter was sent to 26 organizations. A copy is provided in Attachment 12 of this document.

No bids were received at the proposal opening on May 10, 2017.

The agency has collected and will maintain records sufficient to document this procurement process. Project documents are available on the Administrative Services – State Purchasing Bureau website:

<http://das.nebraska.gov/materiel/purchasing/5565/5565.html>

Sole-Source Procurement

The GNWDB and CEOB were unable to successfully award one-stop operator services, administrative entity services, and program services through a competitive bid process as documented above. A joint letter from both boards was sent to the Commissioner of Labor on January 9, 2017 requesting that NDOL continue to provide WIOA Title 1B Services in the local area, with the understanding GNWDB/CEOB would issue another RFP for one-stop operator services. On March 21, 2017 the Governor of Nebraska approved NDOL to continue to provide WIOA services in Greater Nebraska due to the lack of an appropriate bidder to provide the services. Supporting documents can be found in Attachment 12 of this document.

The Commissioner of Labor was able to broker an agreement with the Nebraska Department of Economic Development (DED) to provide one-stop operator services. The GNWDB's Executive Committee and CEOB voted to approve DED as the one-stop operator on 6/28/2017 and is reflected in the minutes and is available online at:

<https://dol.nebraska.gov/EmploymentAndTraining/LCRWP/WIOA/LocalWorkforceDevelopmentAreas>

Documentation will be maintained concerning the entire process for sole-source procurement. Service agreements for the One-stop Operator, Adult, Dislocated Worker, and Youth Programs as well as between the CEOB and GNWDB are posted online at: <https://dol.nebraska.gov/EmploymentAndTraining/LCRWP/WIOA/LocalWorkforceDevelopmentAreas>

Service agreements include appropriate conflict of interest language and clarify responsibilities. GNWDB Conflict of Interest Policy #9 demonstrates internal controls for preventing conflicts of interest.

Agenda Item GNWDB 6p / Strategic 4a / CEOB 6v: Motion to Approve Nebraska Precision Ag Center for Excellence (N-PACE), Regional Plan Revision & Service Agreement - October 26, 2017 Meeting of the Greater Nebraska Workforce Development Board

Background: The N-PACE program at Central Community College offers its first-ever training and education awards in precision agriculture. Program awards include an associate of applied science degree, a diploma, and two special certificates. Students interested in continuing their studies at a four-year college can do so as well through the College's transfer program.

The N-PACE program is now part of Nebraska's Eligible Training Provider List. WIOA Title 1 participants can now enroll in this program. The administrative entity has drafted a service agreement between the board and the N-PACE program. This agreement is intended to increase coordination and leverage resources between Greater Nebraska and Central Community College. Additionally, a revision to the Tri-Cities Regional Plan has been prepared.

A tour of the Central Community College campus is available after lunch. The tour will highlight the N-PACE program.

See attached service agreement (**page 68**).

The Strategic Planning Committee has proposed that the GNWDB agree to the terms of the service agreement and add the following line under Postsecondary Credential to the Tri-cities Regional Plan:

One opportunity includes a collaborative approach by the local area and Central Community College's Nebraska Precision Ag Center of Excellence (N-PACE) Program to promote stackable credentials in the agriculture sector and align participant's skills with industry needs. A service agreement has been established that formalizes this relationship. This program is on Nebraska's Eligible Training Provider List (ETPL) and is yet another way to expand customer choice when selecting a career.

Agenda Item CEOB 6aa / System 4h: Motion to Approve Equal Opportunity Policy Local Plan Revision - October 26, 2017 Meeting of the Chief Elected Officials Board (CEOB)

Background: Service providers are not required to designate an EO Officer. The obligation for ensuring service provider compliance with the nondiscrimination and equal opportunity provisions of WIOA Sec. 188 and 29 CFR Part 38 rests with the Governor or local area grant recipient (i.e., Chief Elected Official), as specified in the state's nondiscrimination plan.

The Nebraska Department of Labor has recently updated its State Nondiscrimination and Equal Opportunity Policy. In order to comply with this policy, it is proposed that the Chief Elected Officials Board adopt an updated version of Greater Nebraska's Nondiscrimination and Equal Opportunity Policy that reflects the recent changes in the State's policy.

See attached revised policy (**page 64**).

CEOB Items

Agenda Item 6y: Motion to Appoint New Member(s) to GNWDB - October 26, 2017 Meeting Chief Elected Officials Board

Background: The Local WDB is appointed by the chief elected official(s) in each local area in accordance with State criteria established under WIOA sec. 107(b), and is certified by the Governor every 2 years, in accordance with WIOA sec.107(c)(2). The local board membership, at a minimum, must be composed of the following:

Membership Category - Local Area Business (minimum 51% of total membership)			
	# Count	% Representation	Comments
Local Area Business - Small (minimum 2)	1	5.6%	Greta Kickland
Local Area Business - General	1	5.6%	Charlene Lant
Local Area Business - General	1	5.6%	Jill Smith
Local Area Business - General	1	5.6%	Stacey Weaver
Local Area Business - General	1	5.6%	Denise Pfeifer
Local Area Business - General	1	5.6%	Alicia Fries
Local Area Business - General	1	5.6%	Lisa Wilson
Local Area Business - Small (minimum 2)	1	5.6%	Wayne Brozek
Local Area Business - General	1	5.6%	Kim Schumacher
Local Area Business - Small (minimum 2)	1	5.6%	Gary Kelly
Total	10	55.6%	

Membership Category - Workforce (minimum 20% of total membership)			
	# Count	% Representation	Comments
Workforce - Labor Organization (minimum 2)	1	5.6%	Chris Callihan
Workforce - Joint Labor-Management or Union-affiliated Sponsor of Registered Apprenticeship Program with the local area, who must be a training director or member of a labor organization (minimum 1)	1	5.6%	Roy Lamb
Workforce - Community-based Organization with demonstrated experience and expertise in addressing employment, training, or education needs of individuals with barriers to employment, including organizations that serve Veterans or provide or support competitive integrated employment for individuals with disabilities (additional category)	0	0.0%	VACANT
Workforce - Organization experienced in addressing employment, training, or education needs of eligible youth, including out-of-school youth (additional category)	1	5.6%	Elaine Anderson
Total	3	16.7%	

Membership Category - Education and Training			
	# Count	% Representation	Comments
Education and Training - WIOA Title II, Adult Education and Family Literacy (minimum 1)	1	5.6%	Ann Chambers
Education and Training - Institution of Higher Education (minimum 1)	1	5.6%	Matt Gotschall
Total	2	11.1%	

Membership Category - Government and Economic and Community Development	# Count	% Representation	Comments
Government and Economic and Community Development - Economic and Community Development Entity serving the Local Area	1	5.6%	Dan Mauk
Government and Economic and Community Development - Wagner-Peyser Employment Service Program serving the Local Area	1	5.6%	Kelsey Miller
Government and Economic and Community Development - WIOA Title IV Vocational Rehabilitation Program	1	5.6%	Elaine Anderson
Total	3	16.7%	

Optional Representation	# Count	% Representation	Comments
Entities administering education and training activities who represent local educational agencies or community-based organizations with demonstrated expertise in addressing the education or training needs for individuals with barriers to employment	0	0.0%	
Governmental and economic and community development entities who represent transportation, housing, and public assistance programs	0	0.0%	
Philanthropic organizations serving the local area	0	0.0%	
Other appropriate individuals as determined by the CEO	0	0.0%	
Total	0	0.0%	

	# Count	% Representation
Total Local Board Membership	18	100.0%

On June 29, 2017 Governor Pete Ricketts certified the Greater Nebraska Workforce Development Board. See attached Governor's letter.

The Board will review nominations for Erin Brandyberry (North Platte) of the Nebraska Commission for the Blind and Visually Impaired and Susan Billups-Rabick (Nebraska City) of Proteus.

Workforce (Community Based) Position

It is proposed that the Chief Elected Officials Board appoint _____ to the Greater Nebraska Workforce Development Board (GNWBD) for a three-year term ending October 26, 2020.

Workforce Position

It is proposed that the Chief Elected Officials Board appoint _____ to the Greater Nebraska Workforce Development Board (GNWBD) for a three-year term ending October 26, 2020.

Agenda Item 6z: Motion to Reappoint Member(s) to GNWDB - October 26, 2017 Meeting Chief Elected Officials Board

Background: The CEOB must establish term limitations and stagger term appointments to ensure only a portion of membership expire in a given year, in accordance with CFR 20 679.310 (g) (2).

Board Member	Organization	Title	Sector Representation	City	Term Dates
Local Area Business					
Lisa Wilson - Chair	Case New Holland Industrial (CNHI)	Plant Human Resources Manager	Agricultural Machinery	Grand Island	07/01/15-06/30/18
Jill Smith - Vice Chair	BD Life Sciences – Preanalytical Systems	Human Resources Manager	Healthcare Manufacturing	Broken Bow	07/01/15-06/30/18
Charlene Lant	CHI Health	Chief Administrative Officer	Health Services	Nebraska City	07/01/15-06/30/18
Denise Pfeifer	UTC Aerospace Systems	Human Resources Manager	Precision Metals Manufacturing	York	07/01/15-06/30/18
Stacey Weaver	Chief Agri-Industrial	Administrative Manager	Agricultural Machinery	Kearney	07/01/15-06/30/18
Alicia Fries	Allo Communications	Residential Customer Service Manager	Telecommunications	Imperial	09/29/16-09/28/19
Greta Kickland	Cameco Crow Butte Resources	Human Resources Manager	Renewable Energy	Crawford	07/01/15-06/30/18
Kim Schumacher	Cargill, INC	Human Resources Manager	Business Management & Manufacturing	Columbus	02/06/17-02/05/20
Wayne Brozek	21st Century Equipment	Vice President of Aftermarket Operations	Agricultural Machinery	Scottsbluff	07/01/15-06/30/18
Gary Kelly	Thompson Specialty Services	Division Manager	Business	Omaha	07/01/15-06/30/18
Workforce					
Chris Callihan	IBEW Local 265	Business Manager	Apprenticeship Program	Lincoln	07/01/15-06/30/18
Roy Lamb II	IBEW Local 265	Training Director	Labor Organization	Lincoln	07/01/15-06/30/18
Elaine Anderson	Nebraska VR	Office Director	Vocational Rehabilitation	Kearney	07/01/15-06/30/18
Education and Training					
Ann Chambers	Central Community College	Adult Education Director	Adult Education & Literacy Activities	Grand Island	07/01/15-06/30/18
Matt Gotschall	Central Community College	Columbus Campus President	Higher Education	Columbus	02/06/17-02/05/20
Government and Economic and Community Development					
Dan Mauk	Nebraska City Are Economic Development Corporation	Executive Director	Community Development	Nebraska City	07/01/15-06/30/18
Kelsey Miller	Nebraska Department of Labor	Regional Manager	Wagner-Peyser	North Platte	07/01/15-06/30/18

Board Member	Organization	Title	Sector Representation	City	Term Dates
Elaine Anderson	Nebraska VR	Office Director	Vocational Rehabilitation	Kearney	07/01/15- 06/30/18

Yellow group will be reappointed in January 2018 and green group will be reappointed in June 2018.

Five Business Positions

It is proposed that the Chief Elected Officials Board reappoint **Lisa Wilson, Jill Smith, Charlene Lant, Denise Pfeifer, and Stacey Weaver** to the Greater Nebraska Workforce Development Board (GNWBD) for a three-year term ending October 26, 2020.

Agenda Item 6bb: Bylaws, Articles of Amendment - Chief Elected Officials Board (CEOB)

Pursuant to Article VI of the bylaws of the Chief Elected Officials Board, the Chief Elected Officials Board adopts the following articles of amendment to its bylaws.

Article I.

Whereas the members of the Chief Elected Officials Board desire to amend and restate the bylaws of the Chief Elected Officials Board as attached.

The bylaws of the Chief Elected Officials Board, are hereby amended and restated by striking all the original by-laws as amended and substituting therefore the attached bylaws, so that the bylaws as amended and restated, shall read as follows:

Notice of these proposed by-laws was e-mailed to the members of the Chief Elected Officials Board on October 11, 2017 and these by-laws of the Chief Elected Officials Board were adopted by a vote of ___ in favor, ___ in opposition, and ___ abstaining, the same constituting more than two-thirds of those members of the Chief Elected Officials Board present on October 26, 2017 at the regular meeting of the Chief Elected Officials Board.

RESOLVED FURTHER, THAT SAID AMENDMENT IS HEREBY ADOPTED AND APPROVED.

Chief Elected Officials Board

Pam Lancaster, Chair

Stan Clouse, Vice Chair

Jack Anderson

Kent Greenwalt

John Fagot

Joe Hewgley

William Stewart

Hal Haeker

Hilary Maricle

Christian Ohl

Vacant, Region 4

Chief Elected Officials Board

Bylaws

Article I.

NAME AND PURPOSE

Section 1. NAME

The name of this organization shall be the Chief Elected Officials Board hereinafter sometimes referred to as "CEOB" or the "Board".

Section 2. OFFICE OF THE CEOB

The principal office of the CEOB shall be located at the Greater Nebraska Workforce Development Board, Department of Labor, 550 South 16th Street, Lincoln, Nebraska 68509.

Section 3. PURPOSE

The purpose of the CEOB shall be to carry out such duties as functions as may be authorized under Title I of the Workforce Innovation and Opportunity Act, as amended (hereinafter referred to as "the Act"), or Nebraska Workforce Innovation and Opportunity Act (*Neb. Rev. §48-1616 et seq.*).

Article II.

MEMBERSHIP

Section 1. COMPOSITION OF THE CEOB

The Board shall consist of local elected officials from the Greater Nebraska Workforce Investment Development Area. It is suggested that the Governor appoint ~~three~~ one (1) local elected officials from each of the five regions of the Greater Nebraska Workforce Investment Development Area. ~~and that at least one official from each area shall be a Mayor from that region.~~

Section 2. APPOINTMENT AND REMOVAL

Subsection a. Members of the CEOB shall be appointed by the Governor. The Governor may remove any member, at any time, with or without cause. Absence from three (3) consecutive Board meetings may result in removal from the Board.

Subsection b. Individuals serving on the Board who subsequently retire or no longer hold the position that made them eligible board members may not continue to serve on the Board.

Section 3. TERM OF APPOINTMENTS

All members shall serve for a term of three (3) years unless sooner removed by the Governor.

Section 4. RESIGNATION

When members deem it necessary to resign from their appointment to the CEOB, they shall tender their resignation to the Governor with copies to the Chair. Such resignation shall be deemed effective upon acceptance of the Governor. In the event that the Chair resigns, the Vice-Chair shall serve as Acting Chair until such time as the CEOB elects a new Chair.

Section 5. VACANCY

In the event of a vacancy, the Governor shall appoint another individual to serve on the Board, in accordance with Section 2 herein.

Section 6. COMPENSATION

Members of the Board shall not receive compensation for their services, but may be reimbursed actual and necessary expenses directly related to the discharge of the Board's affairs.

Article III.

OFFICERS

Section 1. CHAIR

The CEOB shall elect a chair that serves at the pleasure of the CEOB. The Chair shall preside at all meetings of the Board and appoint members of all committees and task groups as deemed necessary or desirable unless otherwise specifically provided for within these Bylaws. The Chair shall represent the Board and has the authority to speak on its behalf before the Governor, Legislature and all public meetings and functions. The Chair shall have the authority to and shall perform such other duties and functions as may be required by the CEOB, its bylaws, applicable state and federal statutes, and regulations.

Section 2. VICE-CHAIR

The CEOB shall elect the Vice-Chair that serves at the pleasure of the CEOB. At the request of, or in the absence of the Chair, the Vice-Chair shall have the authority to and shall perform such other duties and functions as may be required by the CEOB, its bylaws and applicable state and federal statutes and regulations.

Section 3. ABSENCE OF CEOB OFFICERS

In the event that the Chair and Vice-Chair will be absent from a meeting, the Chair shall designate a member of the CEOB as the Acting Chair, who shall preside at such meeting only.

Section 4. VACANCIES

Vacancies in the offices of Chair or Vice-Chair shall be filled by election by the CEOB.

Article IV.

MEETING PROCEDURES, VOTING RIGHTS, AND QUORUM

Section 1. MEETING TIME AND PLACE

The CEOB shall hold meetings at least annually and at such other times and places as may be determined by the Board. Additional meetings may be held at the call of the CEOB Chair. ~~or Executive Committee.~~

Section 2. MEETING NOTICE

Notice of all meetings requiring public notice shall be in accordance with the Nebraska Public Meetings law, Neb. Rev. Stat. §84-1408, et seq.

Section 3. ANNUAL MEETING

Unless otherwise decided by the Board, the annual meeting shall be held in coordination with the Greater Nebraska Workforce Development Board meeting. ~~in November of every calendar year.~~ The agenda shall include any business to be conducted.

Section 4. PUBLIC MEETINGS

All meetings of the CEOB and its committees shall be conducted in accordance with the Nebraska Public Meetings law, *Neb. Rev. Stat. §84-1408, et seq.*

Section 5. CONDUCT OF MEETING

Subsection a. Unless the Board, by majority vote, shall direct otherwise, the order of business at regular meetings shall be:

1. Call to Order
2. Roll Call
3. ~~Documentation of Compliance with Notice Requirements~~ Notice of Publications
4. Approval of Minutes
5. Old Business
6. New Business
7. Public Comment
8. Adjournment

Subsection b. Non-members of the CEOB shall be permitted to comment on any agenda item(s) requiring action by the Board at such time as “public comment” is solicited by the presiding officer, which, in any event, shall occur at least once prior to the time that any formal action is taken on the item. Non-members may also submit written comment on any agenda item(s) which comment shall be made a part of the permanent record of the meeting. The presiding officer, unless otherwise prescribed by rules adopted by majority vote, may in his/her discretion, limit the amount of time for discussion on any particular agenda item, which limit shall be announced at the time that the agenda items is brought up for discussion.

Subsection c. Each member present shall be allowed to cast one vote.

Subsection d. The rules contained in the current edition of *Robert’s Rules of Order, Newly Revised*, shall govern the conduct of the Board’s meeting unless those rules are inconsistent with law, these bylaws, or they are waived by majority vote.

Section 6. MANNER OF VOTING

The vote on all questions duly moved and seconded shall be by roll call vote. No question shall be deemed passed unless it has received a majority vote. Proxy voting is not permitted.

Section 7. QUORUM

A majority of the members shall constitute a quorum. No non-members may be seated at the Board as a representative of a member, nor shall any such representatives be counted for purposes of determining a quorum.

Section 8. CONFLICT OF INTEREST

Subsection a. All members shall comply with the provisions of *Neb. Rev. Stat. §49-1499 through 49-14,103.03*.

Subsection b. No CEOB member may receive anything of value as a result of a benefit conferred by the CEOB upon any person, business or organization.

Subsection c. A Board member must disclose with particularity the nature and extent of any financial interest in or affiliation with any person, business or organization that is seeking anything of value from the CEOB prior to consideration of the request by the Board.

Subsection d. No member shall vote on a question in which he or she has a direct or indirect personal or pecuniary interest not common to other members of the CEOB. The minutes of the meeting shall record compliance with this requirement. The interested member may briefly state his or her position regarding the subject or may answer questions of other members, since his or her knowledge may be of assistance.

Article V.

STANDING COMMITTEES AND SPECIAL COMMITTEES

Section 1. CREATION OF STANDING COMMITTEES

~~Subsection a.~~ There shall be designated the following standing committee(s):

A. Executive

Subsection b. The CEOB or Chair may create special committees as he/she or they deem necessary or desirable.

Section 2. APPOINTMENT OF CHAIRPERSON

~~The Chair of the CEOB shall serve as Chair of the Executive Committee.~~ The Chairs of all other committees shall be elected by a majority vote of each committee.

Section 3. Appointment of Members

~~Subsection a.~~ the CEOB shall designate the members of the Executive Committee. Said members to include:

- ~~a. Chair of CEOB;~~
- ~~b. Vice-Chair of CEOB;~~
- ~~c. Chair of any other standing committee created pursuant to Section 1 of the Article; and~~
- ~~d. One member from each region.~~

Subsection b. The Chair of the CEOB shall appoint the members to all other committees from the general membership.

Section 4. VOTING RIGHTS

Subsection a. Only CEOB members appointed to serve on any standing or special committee shall have voting rights on those committees.

Subsection b. All actions or recommendations shall be by majority vote.

Section 5. COMMITTEE MEETINGS

Subsection a. Standing or special committees or task groups shall meet on an "as needed" basis subject to the call of the Chair of the CEOB and/or the committee Chair.

Subsection b. When required by Nebraska Public Meetings law, notice of all meetings shall be in accordance with the Nebraska Public Meetings law, *Neb. Rev. Stat. §84-1408, et seq.* Written notice of each meeting shall be sent to members prior to the scheduled meeting along with a copy of the proposed minutes of the previous meeting. The notice shall specify the time, date, location, and proposed agenda for the meeting.

Section 6. CONDUCT OF MEETINGS

Provisions of Sections 4,5,6,7, and 8 of Article IV herein apply to the conduct of committee meetings.

~~Section 7. EXECUTIVE COMMITTEE~~

~~There shall be an Executive Committee appointed in accordance with Section 3 of this Article. The Executive Committee shall have the authority to act on behalf of the CEOB on issues that require action between scheduled Board meetings, and may exercise such other powers and perform such other duties or functions as may be authorized by majority vote of the Board. In addition, the Executive Committee shall have the authority to investigate and make recommendations to the CEOB or to act on any issues relating to the Act.~~

Article VI.

AMENDMENTS

Section 1. AMENDMENTS

These bylaws may be amended or repealed by a vote of two-thirds of the members present.

Section 2. WRITTEN NOTICE

Written notice of proposed bylaw changes shall be sent to members at least ten days in advance of the meeting in which they are to be acted upon. Such notice shall include both the proposed change and the section that it supersedes.

Article VII.

SUSPENSION OF BYLAWS

The Board may, by a vote of two-thirds of the members present, suspend all or any part of these bylaws when to do so would not be in conflict with the laws of the State of Nebraska or applicable federal laws.

Article VIII.

EFFECTIVE DATE

Section 1. EFFECTIVE DATE

These bylaws shall become effective immediately upon approval.

Adopted by the Greater Nebraska Chief Elected Officials Board on the 26th day of October, 2017.

GNWDB Items

Agenda Item 6a: Service Provider Activities and Labor Market Information

To assist the Board with making data-driven decisions, the following labor market information and service provider activities have been provided. This data may help to determine future industry needs, potential workforce disruptions, and to ensure the availability of a skilled workforce to drive growth within the state's high-wage, high-skill and high-demand industries and occupations.

The data collected below reflects Greater 88's top fifteen cities.

Unemployment Rates and Populations

Area	Counties Included	Area Population	Civilian Labor Force	Number Employed	Number Unemployed	Unemployment Rate
Kearney Micropolitan Statistical Area	Buffalo, Kearney and Phelps	54,611	29,905	29,163	742	2.5%
York*	York	13,863	7,101	6,922	179	2.5%
Lexington Micropolitan Statistical Area	Dawson and Gosper	26,126	13,740	13,387	353	2.6%
Grand Island Metropolitan Statistical Area	Hall, Merrick and Howard	84,187	43,766	42,572	1,194	2.7%
Fremont Micropolitan Statistical Area	Dodge	36,617	18,828	18,326	502	2.7%
Norfolk Micropolitan Statistical Area	Madison, Pierce and Stanton	48,499	26,079	25,373	706	2.7%
Columbus Micropolitan Statistical Area	Platte	32,513	16,710	16,258	452	2.7%
McCook*	Red Willow	11,023	5,650	5,499	151	2.7%
State of Nebraska	All counties in Nebraska	1,869,300	1,010,473	982,477	27,996	2.8%
North Platte Micropolitan Statistical Area	Lincoln, Logan and McPherson	37,379	19,170	18,635	535	2.8%
Alliance*	Box Butte	11,310	5,485	5,318	167	3.0%
Hastings Micropolitan Statistical Area	Adams and Clay	31,581	16,116	15,617	499	3.1%
Scottsbluff Micropolitan Statistical Area	Scotts Bluff and Banner	38,966	19,028	18,407	621	3.3%
South Sioux City/Dakota City *	Dakota	20,944	10,880	10,523	357	3.3%
Beatrice Micropolitan Statistical Area	Gage	21,816	10,617	10,265	352	3.3%
Nebraska City*	Otoe	15,717	7,971	7,696	275	3.5%

*Data provided for entire county

The table below shows preliminary estimated labor force, employment and unemployment information in the above areas (2013 Def.), Nebraska for August, 2017. These figures are not seasonally adjusted.

Top Industry Sectors

*Areas where data for the entire county was used.

Grand Island	Rank	Industry Sector	Establishments	Employees
	1	Manufacturing	106	8,266
	2	Retail Trade	384	5,630
	3	Health Care and Social Assistance	489	5,475
Kearney	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	376	4,840
	2	Retail Trade	255	3,881
	3	Manufacturing	73	3,615
Fremont	Rank	Industry Sector	Establishments	Employees
	1	Manufacturing	59	3,609
	2	Health Care and Social Assistance	224	2,849
	3	Retail Trade	145	2,466
Hastings	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	286	3,211
	2	Manufacturing	56	2,395
	3	Retail Trade	118	1,802
North Platte	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	317	2,854
	2	Retail Trade	178	2,250
	3	Accommodation and Food Services	109	1,734
Norfolk	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	389	4,751
	2	Manufacturing	66	3,845
	3	Retail Trade	242	3,264
Columbus	Rank	Industry Sector	Establishments	Employees
	1	Manufacturing	74	5,530
	2	Retail Trade	153	2,222
	3	Health Care and Social Assistance	185	2,044
Scottsbluff	Rank	Industry Sector	Establishments	Employees
	1	Health care and Social Assistance	434	3,367
	2	Retail Trade	171	2,373
	3	Education Services	20	1,758

South Sioux City/ Dakota City* (Dakota County)	Rank	Industry Sector	Establishments	Employees
	1	Manufacturing	34	5,306
	2	Transportation and Warehousing	47	1,478
	3	Retail Trade	64	983
Beatrice	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	150	2,253
	2	Manufacturing	49	1,524
	3	Retail Trade	108	1,097
Lexington	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	166	1,318
	2	Retail Trade	102	1,166
	3	Accommodation and Food Services	65	632
Alliance* (Box Butte County)	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	93	621
	2	Retail Trade	41	422
	3	Accommodation and Food Service	35	386
York* (York County)	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	81	1,068
	2	Accommodation and Food Service	46	846
	3	Manufacturing	32	834
McCook* (Red Willow County)	Rank	Industry Sector	Establishments	Employees
	1	Health Care and Social Assistance	100	889
	2	Retail Trade	70	771
	3	Accommodation and Food Service	30	495
Nebraska City* (Otoe County)	Rank	Industry Sector	Establishments	Employees
	1	Manufacturing	16	1,321
	2	Health Care and Social Assistance	102	851
	3	Retail Trade	72	787

Regional Happenings

Panhandle/Region 1 (Sidney, Alliance, & Scottsbluff)

Business	Location	Event
KNEB - Elite Health Center	Scottsbluff	Opening
Bomgaars	Alliance	Opening/Expansion
Cabela's	Sidney	Layoffs

Business	Location	Event
Speak Out	Scottsbluff	Closure
The Corner Grill	Alliance	Opening
Hitterz Hot Dogs	Alliance	Closure
CreativeTek	Alliance	Expansion

Mid-Plains/ Region 2 (North Platte, Lexington, & McCook)

Business	Location	Event
ABC Pregnancy	McCook	Opening
Cycle Sport	North Platte	Opening
Good Air Home Medical Equipment	Ogallala	Closure
Sun Mart	North Platte	New Ownership

Central/Region 3 (Grand Island, Hastings, & Kearney)

Business	Location	Event
Burlington Coat Factory	Grand Island	Opening
Hardees	Grand Island	Announced Opening
Career Pathways Institute (Grand Island Public Schools)	Grand Island	Youth Registered Apprenticeship
SNAP	Grand Island	SNAP/NDOL Pilot
SNAP	Hastings	SNAP/NDOL Pilot
Grand Island American Job Center	Grand Island	AJC Certification

Homestead/Region 4 (Beatrice, Nebraska City, & York)

Business	Location	Event
Beatrice American Job Center	Beatrice	AJC Certification
Blue Valley Community Action	York	New Location
Quilt Stiches	Beatrice	New Ownership and Expansion
Chartle Title & Escrow	Beatrice	Opening
Nebraska Title Company	Fairbury	Opening
Wild Meadows Antiques	Beatrice	Opening
Mister Dukes Mercantile	York	Opening
Red Flips Tavern	York	Opening
Tractor Supply	York	Opening
Endicott Clay	Endicott	Announced Expansion
P-Town Fitness	Plymouth	Opening
P-Town Daily Grind Coffee and Smoothies	Plymouth	Opening
Live Love Dance Studio	Plymouth	Opening
BarefootBuddies Daycare	Plymouth	Opening
Hometown Eatery	Plymouth	Opening
The Depot Kitchen and Taproom	Nebraska City	Opening
Jefferson Community Health and Life	Plymouth	Opening
Diller Fitness Center	Diller	Opening
Hebron Sport Shak	Hebron	New Ownership

Business	Location	Event
Turkey Run Farms	Odell	Opening
Whispering Winds Cottage	Beatrice	Announced Opening
Kearney Welding LLC	Fall City	Opening
Whispering Winds Cottage	Beatrice	Opening
Skeeter's Feeders	Beatrice	Opening
Country Cooking	Beatrice	Opening
Integrated Life Choices	Beatrice	Layoffs
Game Cycle	Beatrice	Closure
Choice Floor Specialists	York	Closure

Bohemian Alps/Region 5 (Norfolk, Columbus, Fremont, & South Sioux City)

Business	Location	Event
Kuper Farms Country Market	Norfolk	New Ownership and Location
Stigge Auto Parts & Machine	West Point	New Ownership
Weiland, Inc.	Norfolk	Expansion
Scranton Flooring and Supply	Norfolk	Expansion
Barstomers	Norfolk	Opening
White Mulberry Bakery	Norfolk	Opening
Norfolk Natural Market	Norfolk	Opening
Mutual of Omaha	Norfolk	expansion
Rough Road Repair	Norfolk	Opening
Marshfield Food Safety Services	Schuyler	Closure
Marshfield Food Safety Services	Schuyler	Onsite Rapid Response
Tiger Town Food and Floral Center	Osmond	Closure
Prengers	Norfolk	Closure
SNAP	Columbus	SNAP/NDOL Pilot
Regional Planning Session	Norfolk	Planning Session
Regional Planning Session	Columbus	Planning Session
Boone County Health Center	Albion	Registered Apprenticeship
Providence Medical Center	Wayne	Registered Apprenticeship

Agenda Item 6k / System 4e: Motion to Approve Supportive Services Amount, Local Revision - October 26, 2017 Meeting of the Greater Nebraska Workforce Development Board

Background: The current policy training limits are:

1. a maximum of \$7,000 for occupational skills training (OST) only,
2. a maximum of \$7,000 for on-the-job training (OJT) only,
3. a maximum of \$9,000 for a combination of OJT and OST.
4. a maximum of \$1,000 for supportive services,
5. a maximum of \$4,500 for CDL training short-term training, and
6. a maximum of \$2,500 for all other training short-term training.

These training limits were established on September 29, 2016 by the Board.

The System Coordination Committee has proposed that the GNWDB raise the supportive services limit to \$2,000.

Agenda Item 6I/ System 4f: Customer Satisfaction Survey Results

Survey Questions and Responses

1. Did you clearly understand your responsibilities to participate in the program?
 - 100 percent said yes
2. Would you recommend this program?
 - 78 percent said they would very strongly recommend this program
 - 22 percent said they would strongly recommend this program
3. Did you receive the services needed to achieve your goal as outlined in the plan you developed with your case manager?
 - 89 percent said they received all services necessary
 - 11 percent did not respond
4. Overall were you satisfied with services in the Workforce Innovation and Opportunity Act Title 1 Program?
 - 89 percent said they were very satisfied
 - 11 percent said they were satisfied
5. How satisfied were you with the professionalism and accessibility of staff?
 - 78 percent said they were very satisfied with staff
 - 22 percent said they were satisfied with staff
6. Were you able to find employment in your career field after you completed this program?
 - 67 percent said they were able to find employment in their field
 - 22 percent said yes, but not in their field
 - 11 percent said they were not seeking employment at this time
7. If you found employment, are you likely to keep this job over the next six months?
 - 78 percent said yes
 - 11 percent said no
 - 11 percent did not respond

Agenda Item 6m/System 9g: Performance

Performance reports from required one-stop partners are to be reported to the local board and reflected in the minutes of local board meetings. WIOA performance outcomes are not available at this time for WIOA Title 1B or any of the required one-stop partners. Performance measures for WIOA Title 1B program include employment in 2nd and 4th quarters after exit from program, median earning in quarter 2, and credential attainment. The number of active participants is provided below:

Number of Active Participants/Month for Adult, DLW, OSY and ISY

Program	June	July	August	September	October	Averages for each program over 5 months
Adult	220	205	196	203		206
DLW	140	131	126	123		130
OSY	99	114	117	112		111
ISY	27	25	23	22		24

Number of Active Participants/Month/Region for Adult, DLW, OSY and ISY

Region/ Program	June	July	August	September	October	Average for each region and program over 5 months
Region 1						
Adult	27	27	23	26	25	26
DLW	20	20	19	19	19	19
Region 2						
Adult	28	27	26	24	25	26
DLW	4	2	2	2	2	2
Region 3						
ISY	11	9	9	9	9	9
OSY	37	43	41	38	39	40
Adult	71	70	71	79	83	75
DLW	70	66	62	59	56	63
Region 4						
ISY	7	7	6	6	5	6
OSY	33	42	46	48	46	43
Adult	59	45	44	44	46	48
DLW	26	23	25	27	36	27
Region 5						
ISY	9	9	8	7	7	8
OSY	29	29	30	38	28	31
Adult	35	36	32	30	29	32
DLW	20	20	18	16	15	18

Agenda Item 6n / Strategic 4c: Finance Report

Program	Current Funds Available in RRS As Of 9/17/17	Expected Staffing Expenses Until 3/31/18 (6 months)	Current Obligation Total	Maximum Quarterly Obligation Per Participant OST	Projected Funded Participants for the quarter	Projected Quarterly Obligations	Projected Carry-in Funds for Next Quarter
Adult	\$196,626	\$187,128	\$187,415	\$1,250	49	\$61,250	(\$239,167)
DLW	\$589,741	\$141,030	\$122,529	\$2,500	29	\$72,500	\$253,682
Out of School Youth	\$386,000	\$110,220	\$92,737	\$1,750	18	\$31,500	\$151,543
In School Youth	\$186,861	\$19,446	\$11,649	\$1,500	1	\$1,500	\$154,266

Based on Issuance 16-06 Change 1, the local area is scheduled to receive fiscal year/advanced funds in the amounts of \$350,495 for the Adult Program and \$718,105 for the Dislocated Worker Program this month.

Agenda Item 6o / Strategic 4b: Regional Plans in Scottsbluff, Columbus, & Norfolk

The Governor has designated local workforce development areas (local areas). The purpose of the local area is to serve as a jurisdiction for the administration of workforce development activities and execution of Adult, Dislocated Worker, and Youth program funds allocated by the Nebraska Department of Labor.

Currently, Nebraska has three (3) designated local areas:

1. **Greater Omaha Local Workforce Development Area (Greater Omaha)**, serving Douglas, Sarpy, and Washington counties;
2. **Greater Lincoln Local Workforce Development Area (Greater Lincoln)**, serving Lancaster and Saunders counties; and
3. **Greater Nebraska Local Workforce Development Area (Greater Nebraska)**, serving the remaining 88 Nebraska counties.

Within each local area the Governor has designated planning regions. The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers. Nebraska has three regional planning area outlined below:

1. **Metro Region (Area 8)** - covers Dodge, Douglas, Cass, Sarpy, Saunders, and Washington counties, with Douglas County being the focal county;
2. **Southeast Region (Area 7)** - covers Fillmore, Gage, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer, and York counties, with Lancaster County being the focal county; and
3. **Greater Nebraska Region** - covers the remaining seventy-four (74) counties in Nebraska and includes eight (8) planning regions: Area 1: Scottsbluff, Area 2: Sidney, Area 3: North Platte, Area 4: McCook, Area 5: Tri-Cities, Area 6: Columbus, Area 6: Norfolk, and Area 10: O'Neill.

The Governor has accepted the Tri-Cities Regional Plan and Greater Nebraska Local Plan. The Board has prepared addendums to this plan to incorporate Columbus, Norfolk, and Scottsbluff.

Addendum 1: Scottsbluff Regional Plan

The Scottsbluff Regional plan was reviewed and approved by the Executive Committee on July 27th in Scottsbluff. The public and workforce partners were invited to participate in the review process. Kent Greenwalt of the CEOB participated in the meeting. The Executive Committee received suggestions on changes to be made to the plan. Those changes were included in the plan. This plan was submitted to the State Board for review, earlier this month.

Addendum 2: Columbus Regional Plan

The Greater Nebraska Workforce Development Board, in coordination with the Chief Elected Officials Board facilitated a planning session in Columbus on August 3, 2017.

The event was well attended. The following partners and programs were invited to participate in the planning sessions.

1. Adult Basic Education/Central Community College
2. Central Community College (CTE)
3. Job Corps
4. Nebraska Commission for the Blind & Visually Impaired/ Nebraska Department of Education
5. Nebraska Department of Education
6. Nebraska Department of Labor
7. Proteus
8. Supplemental Nutrition Assistance Program (SNAP)/ Nebraska Department of Health and Human Services
9. National Able Network/ Nebraska Department of Health and Human Services
10. Temporary Assistance for Needy Families (TANF)/ Nebraska Department of Health and Human Services
11. Unemployment Insurance/ Nebraska Department of Labor
12. Nebraska VR/ Nebraska Department of Education
13. Wagner-Peyser/ Nebraska Department of Labor
14. Indian Center
15. ResCare
16. Columbus Economic Development
17. Columbus Housing Authority/ Heritage House
18. District Five Probation
19. Nebraska Public Power District
20. Centro Hispano
21. Education Service Unit 7
22. Platte Valley Literacy Association

23. United Way

24. Project Help

25. Central Nebraska Community Action Partnership

Board members that participated included Matt Gotschall and Ann Chambers. Lunch was sponsored by David Bell of Columbus Economic Development.

Table 1: Labor Market Information – Columbus Region

County	Population	No. of Worksites
Platte County	32,666	1,211
Boone County	5,353	265
Butler County	8,249	279
Colfax County	10,504	327
Nance County	3,570	164
Polk County	5,271	186
Wheeler County	766	41
Total	66,379	2,473

Addendum 3: Norfolk Regional Plan

The Greater Nebraska Workforce Development Board, in coordination with the Chief Elected Officials Board facilitated a planning session in Norfolk on August 10, 2017.

The following partners and programs were invited to participate in the planning sessions.

1. Adult Education/Northeast Community College
2. Northeast Community College (CTE)
3. Job Corps
4. Nebraska Commission for the Blind & Visually Impaired/ Nebraska Department of Education
5. Nebraska Department of Education
6. Nebraska Department of Labor
7. Proteus
8. Supplemental Nutrition Assistance Program (SNAP)/ Nebraska Department of Health and Human Services
9. National Able Network/ Nebraska Department of Health and Human Services
10. Temporary Assistance for Needy Families (TANF)/ Nebraska Department of Health and Human Services
11. Unemployment Insurance/ Nebraska Department of Labor
12. Nebraska VR/ Nebraska Department of Education
13. Wagner-Peyser/ Nebraska Department of Labor
14. Indian Center

15. ResCare
16. Norfolk Area Economic Development
17. Nebraska Department of Economic Development
18. Behavioral Health Specialist
19. Telebeep Wireless
20. Mosaic
21. Northern Ponca Housing Authority
22. District 7 Probation
23. Associate Public Guardian
24. Elkhorn Valley Bank
25. Norfolk Public Schools
26. Ponca Tribe of Nebraska
27. Wisnieski Corporation
28. Norfolk Area Chamber

Table 2: Labor Market Information – Norfolk Region

County	Population	No. of Worksites
Madison County	35,174	1,535
Antelope County	6,398	311
Pierce County	7,202	254
Stanton County	6,069	117
Wayne County	9,431	285

Both Norfolk and Columbus Regional plans were reviewed and approved by the Executive Committee on September 14th in Madison. The public and workforce partners were invited to participate in the review process. Christian Ohl of the CEOB participated in the meeting. No public comments were received. Both plans were submitted to the State Board for review, earlier this month.

The Board is sponsoring a regional planning session in North Platte this fall.

All plans are posted online at dol.nebraska.gov under the heading “Workforce Innovation and Opportunity Act”, “Local Workforce Development Areas”, and then “Greater Nebraska”.

The board may consider drafting regional plans for: Sidney, O’Neill, and McCook in the future. These plans are optional under the state policy.

Agenda Item 6q / Strategic 4d: Sector Strategies in Nebraska City, Columbus, Scottsbluff, and Kearney

Sector Strategies (Next Generation Industry Partnership) are partnerships of businesses, from the same industry and in a shared labor market region, who work with education, workforce, economic development and community organizations to address the workforce and other competitiveness needs of the targeted industry. Sector Strategies are distinguished from other business partnerships because they:

- Have a business-led agenda (not public program)
- Are regionally focused in a footprint where businesses have shared competitiveness needs (not jurisdictional boundaries)
- Involve public partners from education, workforce and economic development are at the same table and develop coordinated responses
- Provide an opportunity to reduce the number of tables to which businesses are called.

Next Generation Industry Partnerships in Greater Nebraska are sponsored by the Nebraska Department of Labor (NDOL), Nebraska Department of Education (NOE), and Nebraska Department of Economic Development (DED). These events are not sponsored by the Board. The timing of these planning sessions has been impeccable as the Board is required to incorporate sector strategies/ Next Generation Industry Partnerships into all regional plans. In addition, the Board's partnership with DED through the One-Stop Operator have been leveraged in these planning sessions as the acting One-Stop Operator Administrator, Linda Black has also been a leader in the planning sessions.

Central Nebraska Manufacturing Sector Partnership (Kearney)

On August 17, 2017, 25 manufacturing leaders, representing a cross-section of the industry from the Central Nebraska region, came together at the Crane Trust and Visitors Center to identify opportunities and actions needed to promote the growth of the manufacturing sector in Central Nebraska. This partnership is modeled after similar partnerships across the country that are achieving real results for businesses, job seekers, regional economies, and businesses.

Business Participants

- | | |
|-----------------------------------|---------------------------------|
| • Allmand Brothers, Inc. | • Nova--Tech |
| • Eaton | • Chief Industries, Inc. |
| • BD | • Pall FSI |
| • Hastings HVAC, Inc. | • Christensen Concrete Products |
| • Black Hills Energy | • Royal Engineered Composites |
| • Hornady Manufacturing Company | • Dramco Tool Co, Inc. |
| • Case New Holland Industrial | • Standard Iron |
| • Nebraska Aluminum Castings, Inc | • T-L Irrigation Co. |
| • Centennial Plastic | |

The business participants discussed what is on the horizon for the manufacturing industry in Central Nebraska and identified opportunities to grow the industry in the region. The participants identified the following opportunities specific to manufacturing in the region to consider for further discussion and action:

- Increased access to data and information resulting in improved performance and efficiencies.
- Innovations in technology (such as automation, machine advancement, and electrification of vehicles) result in

increased throughput, new products, and growing industry.

- Maximizing ERP Systems offer opportunities for business growth.
- Expansion of labor needs as a result of increased market demand and new products.
- Location in central US offers unique competitive edge.
- New and diverse markets opening as result of social media.
- Central Nebraska's culture offers a competitive edge-- good education, strong work ethic, creativity, and "can do" attitude.

Business participants identified four areas for action in order to capitalize on these opportunities: developing the workforce, joint advocacy around permitting and regulation, infrastructure awareness, and increasing public awareness of the industry and region. Champions volunteered in each area and will meet via conference call to further flesh out action plans.

Board participation included **Lisa Wilson**.

Scottsbluff (Panhandle)

The Panhandle workforce partners agreed that at this time the Next Generation Industry Partnerships model does not fit their local needs. Workforce partners included in this decision were: Economic Development, Twin Cities Development, NDOL, Western Nebraska Community College and the Scottsbluff Area Chamber.

This group plans to meet on November 17, 2017 to discuss creating a sector strategy apart from the Next Generation Industry Partnership.

Administrative staff represented the Board at these meetings.

Columbus

On September 27, 2017 the local area participated in the Next Generation Industry Partnership meeting in Columbus. The Columbus group selected manufacturing and healthcare for their sector strategies. A core group is scheduled to convene a 2-3 hour meeting in order to:

- Confirm geographic and industry scope
- Develop a list of business champions and determine who will reach out to whom by when
- Develop a list of business leaders (C-Level) to invite
- Identify a convener or conveners to be the main point of contact for moving forward
- Identify any gaps in participation on the public partner side and develop a plan to bring them in
- Establish a launch date

Board participation included **Ann Chambers**.

Nebraska City (Southeast Nebraska)

On September 26, 2017 the local area participated in the Next Generation Industry Partnership meeting in Nebraska City. The Nebraska City group selected manufacturing as their sector strategy and aspires to complete a sector strategy for healthcare in 2018. A core group is scheduled to convene a 2-3 hour meeting in order to:

- Confirm geographic and industry scope
- Develop a list of business champions and determine who will reach out to whom by when
- Develop a list of business leaders (C-Level) to invite
- Identify a convener or conveners to be the main point of contact for moving forward
- Identify any gaps in participation on the public partner side and develop a plan to bring them in
- Establish a launch date

Board participation included **Dan Mauk** and **Charlene Lant**.

Agenda Item 6r: Executive Committee Activities

Date	Location	Motion
June 29, 2017	Kearney	Approval of Nebraska Department of Economic Development as the One-Stop Operator
July 27, 2017	Scottsbluff	Review and Approval of Scottsbluff Regional Plan
July 27, 2017	Chadron	Tour of Pine Ridge Job Corps
September 7, 2017	Grand Island	Review and Certification of the Beatrice American Job Center
		Review and Certification of the Grand Island American Job Center
		Review of the Annual Funding Agreement
September 14, 2017	Madison	Review and Approval of Columbus Regional Plan
		Review and Approval of Norfolk Regional Plan
		Review and Approval of the Annual Funding Agreement

Members of the Executive Committee are **Lisa Wilson, Jill Smith, Stacey Weaver, Chris Callihan, Denise Pfeifer, Roy Lamb II, and Kelsey Miller**.

Attachment 1:

Equal Opportunity and Nondiscrimination Policy

Greater Nebraska Workforce Development Area

550 South 16th Street

Lincoln, NE 68508

402-471-9878

ndol.greaternebraska@nebraska.gov

Policy No. 13

Effective Date	10/26/2017
Supersedes	7/1/2017 Version
Revision Date	10/26/2017
Revision No.	1
Approval	GNWDB/CEOB

State of Nebraska, Department of Labor

Equal Opportunity and Nondiscrimination Policy

The basis for the State of Nebraska Department of Labor (NDOL) Equal Opportunity and Nondiscrimination Policy is 29 CFR Part 38, Implementation of the Nondiscrimination and Equal Opportunity (EO) Provisions of Section 188 of the Workforce Innovation and Opportunity Act (WIOA); Final Rule, as recorded in the Federal Register.

Purpose

To establish Equal Opportunity provisions of Title I, Section 188 of the Workforce Innovation and Opportunity Act (WIOA) and affirm the State of Nebraska's commitment to equal opportunity.

Applicability

Recipients of financial assistance under Section 188 of WIOA (for the purposes of this policy, the State of Nebraska is the "recipient") are prohibited from discriminating against members of the public, applicants for services, registrants, participants, claimants, applicants for employment within the WIOA job system, and WIOA financed-employees on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status and gender identity), National origin (including limited English proficiency), age, disability, political affiliation or belief, and for beneficiaries applicants, or participants only, on the basis of citizenship status, or participation in a program or activity that receives financial assistance under Title 1 of WIOA.

Policy

Section 188 of the Workforce Innovation and Opportunity Act (WIOA) provides that no individual in the United States may, on the basis of race, color, religion, sex (including pregnancy, childbirth and related medical conditions, ~~transgender status and gender identity~~), national origin (including limited English proficiency), age, disability, political affiliation or belief or (for beneficiaries, applicants and participants only) on the basis of citizenship or participation in any WIOA Title I-financially assisted program or activity, be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any WIOA Title I-financially assisted program or activity.

The equal opportunity and nondiscrimination requirements of WIOA and Title 29 Section 38 of the regulations apply to any recipient that receives financial assistance under Title I of WIOA from the United States Department of Labor or through the Governor of the State or another recipient. Recipients include: one-stop partners that participate in the one-stop delivery system; state-level agencies that administer or are financed with WIOA Title I funds; State Workforce Agencies; State and Local Workforce Development Boards; Local Workforce Development Area (LWDA) grant recipients; one-stop operators; service providers, including eligible training providers; On-the-Job Training (OJT) employers; Job Corps contractors and center operators; Job Corps national training contractors; outreach and admission agencies, including Job Corps contractors that perform these functions; placement agencies, including Job Corps contractors that perform these functions; and other National Program recipients, including Job Corps, Migrant and Seasonal Farmworker Programs, Native American Programs, National Dislocated Worker Grant Programs, and YouthBuild Programs.

Each local area must have one comprehensive one-stop center that provides access to physical services of the core programs and other required partners. Nebraska has three local workforce development local areas: Greater Lincoln (serving Lancaster and Saunders counties), Greater Omaha (serving Douglas, Sarpy, and Washington counties), and Greater Nebraska (serving the 88 remaining rural counties). The six core programs are:

- WIOA Title I programs, including Adult, Dislocated Worker and Youth formula programs;
- Adult Education and Literacy Act programs (Adult Basic Education programs);
- Wagner-Peyser Act employment services; and
- Rehabilitation Title I programs (Vocational Rehabilitation).

In addition to the core programs, for individuals with multiple needs to access the services, the following partner programs are required to provide access through the one-stops: Career and Technical Education (Perkins); Community Services Block Grant; Indian and Native American Programs; HUD Employment and Training Programs; Job Corps, Local Veterans' Employment Representatives and Disabled Veterans' Outreach Program, Temporary Assistance for Needy Families (TANF), Trade Adjustment Assistance Programs, Unemployment Compensation Programs, and YouthBuild.

It is against the law for this recipient of federal financial assistance to discriminate.

Any person, or any specific class of individuals, that has been or is being discriminated against on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, ~~transgender status and gender identity~~), National origin (including, limited English proficiency), age, disability, political affiliation or belief, citizenship status, or participation in Workforce Investment Act (WIA) Title I-financially assisted program or activity as prohibited by WIOA or by Title 29 Part 38 of the regulations, may file a written complaint, either by him/herself or through a representative.

The complainant may file with either the State of Nebraska/Nebraska Department of Labor (State/NDOL) EO Officer or the Civil Rights Center (CRC) in Washington DC. Written complaints may be mailed or emailed to the State/NDOL EO Officer or mailed to the CRC at the addresses listed below.

State of Nebraska, Department of Labor
Equal Opportunity Officer
PO Box 94600
Lincoln, NE 68509-4600

NDOL.EOComplaints@nebraska.gov

The Director, Civil Rights Center
US Department of Labor
200 Constitution Ave., NW, Room N-4123
Washington, DC 20210

Complainants may request a meeting with the State/NDOL Labor EO Officer by calling 402-471-9000. Individuals with speech and/or hearing impairments may call 1-402-471-2786 or 1-800-833-7352.

Complaints must be filed within 180 days of the alleged violation. More information is available at <https://dol.nebraska.gov> or <https://www.dol.gov/oasam/programs/crc/external-enforc-complaints.htm>.

Attachment 2:

Board Certification Letter



Pete Ricketts
Governor

STATE OF NEBRASKA

DEPARTMENT OF LABOR
John H. Albin, Commissioner
P.O. Box 94600 • Lincoln, NE 68509-4600
Phone: 402.471.9000 • dol.nebraska.gov

June 30, 2017

Ms. Pamela Lancaster
Chair
Chief Elected Officials Board
Greater Nebraska Workforce Development Area
121 South Pine
Grand Island, NE 68801

Dear Ms. Lancaster,

A review of your request for certification of the Greater Nebraska Workforce Development Board was conducted by the Nebraska Department of Labor. Based on the Nebraska Workforce Development Board's recommendation for certification at its June 23, 2017 meeting, I am certifying the Greater Nebraska Workforce Development Board for a period of two years, beginning on July 1, 2017 through June 30, 2019, in accordance with Section 107(c)(2) of the Workforce Innovation and Opportunity Act of 2014.

Please extend my appreciation to the members of your Local Area Workforce Development Board for their ongoing work and dedication to addressing workforce issues within the Greater Nebraska Workforce Development Area.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pete Ricketts".

Pete Ricketts
Governor

cc: John H. Albin, Commissioner of Labor
Mark Moravec, Chair, Nebraska Workforce Development Board
Lisa Wilson, Chair, Greater Nebraska Workforce Development Board

Attachment 3:

Service Agreement

AGREEMENT

Between

GREATER NEBRASKA WORKFORCE DEVELOPMENT BOARD,

CENTRAL COMMUNITY COLLEGE

and

NEBRASKA DEPARTMENT OF LABOR

(NPACE Program)

THIS AGREEMENT is entered into on October 1, 2017 between the Greater Nebraska Workforce Development Board (GNWDB), Central Community College (CCC), and the Nebraska Department of Labor (NDOL).

WHEREAS, GNWDB was formed for the purpose of implementing the Workforce Innovation & Opportunity Act (WIOA) in the 88-county Greater Nebraska area (which includes all of Nebraska, except Lancaster, Saunders, Douglas, Washington, and Sarpy Counties); and

WHEREAS, GNWDB and NDOL are WIOA Title I Service Providers (hereinafter designated as "Service Provider"); and

WHEREAS, the Service provider wishes to provide information and referrals to CCC's Nebraska Precision Ag Center for Excellence (NPACE) program, and CCC wishes to provide referrals to the Service Provider.

NOW, THEREFORE, in consideration of these premises and the mutual covenants and agreements herein, the parties agree as follows:

I. - Services Provided

- A. The Service Provider shall create materials to educate CCC about WIOA eligibility and services.
- B. CCC shall promote WIOA Title 1B services with potential students.
- C. The Service Provider will send referrals to the NPACE program when such services would benefit the participants.
- D. CCC shall provide reverse referrals to the Service Provider.
- E. CCC shall apply with NDOL to have the NPACE program placed on the Eligible Training Provider list.

II. - Costs

Each party shall bear its own costs in implementing this Agreement.

III. Points of Contact

- A. The parties hereto expressly agree that the following individuals are designated as the authorized representatives for their parties:

GNWDB/NDOL:

Shannon Grotrian,
Workforce Services Administrator
550 South 16th Street
Lincoln, NE 68508

Phone: 402-471-9897
Email: shannon.grotrian@nebraska.gov

Central Community College:

Dr. Nate Allen
550 S. Technical Blvd.
P. O. Box 1024
Hastings, NE 68902

Phone: 402-461-2407
Email: nallen@cccneb.edu

- B. The parties' Points of Contact do not have the authority to amend this Agreement, unless they are the signatories for the parties.

IV. Term of Agreement

- A. This Agreement is for a three (3) year period, commencing October 1, 2017 and expiring September 30, 2020.
- B. This Agreement shall be reviewed annually, including all costs associated with this Agreement.
- C. This Agreement may be extended for up to two additional three-year periods.
- D. Either party may terminate this Agreement upon thirty (30) days written notice.
- E. Any amendments or extensions to this Agreement must be in writing and approved by both parties.
- F. Violation of any of the terms of this Agreement may be cause for NDOL to terminate this Agreement.

V. Confidentiality

- A. The parties recognize that any information shared between the parties is subject to the Family Educational Rights and Privacy Act of 1974 (FERPA) [20 USC 1232 (g)], and 34 CFR, Part 99. The parties agree to use available data security protocols and assurances to protect the privacy of individuals' data that is shared with one another, including but not limited to Social Security Numbers and similar confidential or sensitive information.
- B. Any individual's records created from information provided by this Agreement will be stored in an area that is physically safe from access by unauthorized persons during duty hours as well as non-duty hours or when not in use.

VI. EEO / ADA / Drug Free Workplace Provisions

The parties acknowledges that this Agreement must be operated in compliance with civil rights laws and statutes, and any implementing regulations, and make the following assurances:

- A. The parties warrant and assure that they comply as applicable to them with Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990, and the Nebraska Fair Employment Practice Act, to the effect that no person shall, on the grounds of race, color, religion, sex,

national origin, age, or status as a qualified person with a disability, be excluded from participation in, denied benefits of, or otherwise be subjected to discrimination under any program or activity for which any contractor receives federal financial assistance.

- B. The parties and any of their subcontractors with respect to any services performed under this Agreement shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment, because of the race, color, religion, sex, national origin, age, or status as a qualified person with a disability of the employee or applicant.
- C. The parties shall comply with all provisions contained in the State of Nebraska Drug Free Workplace Policy.

VII. Debarment, Suspension or Declared Ineligible

The parties certify that neither they nor their principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. It is the affirmative duty of each party to notify the others if it or any of its principals is sanctioned or debarred. The parties acknowledge that suspension or debarment is cause for termination.

VIII. IRS Publication 1075 Assurances

The parties will not have or be allowed access to federal tax information while performing work under this Agreement (see, Internal Revenue Code, §6103 and §7213).

IX. Auditor of Public Accounts

The parties understand and acknowledge that they may be subject to an examination of their books, accounts, vouchers, records and expenditures by the Auditor of Public Accounts, in accordance with Neb. Rev. Stat. §84-305).

X. E-Verify Statement

The parties are required and hereby agree to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. For purposes of this Agreement, federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

XI. Signatures

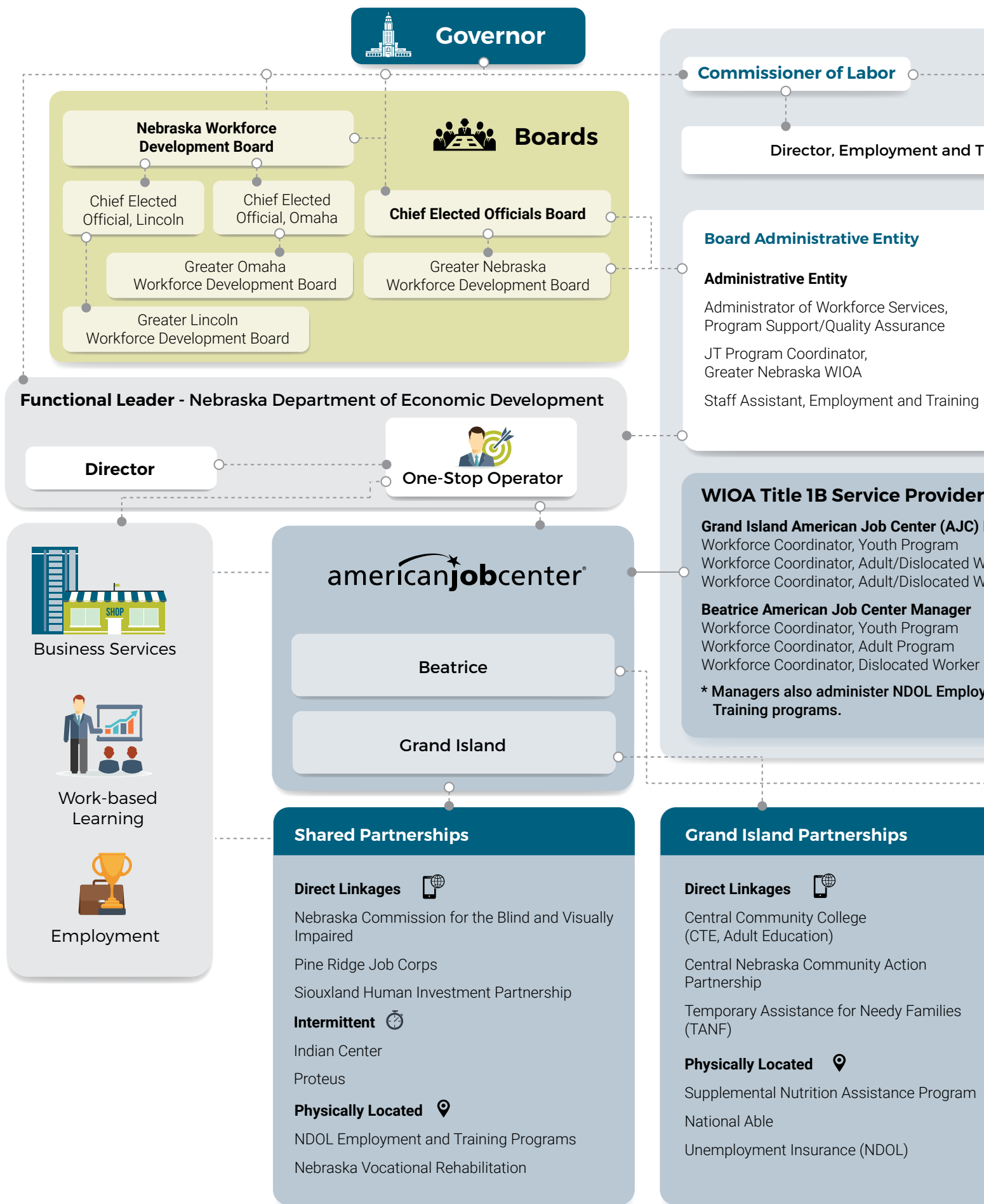
IN WITNESS WHEREOF, the parties hereto have executed this Agreement, each duly authorized to do so, effective the day and year of the signature by the parties.

_____ Date	_____ LISA WILSON, Chair Greater Nebraska Workforce Development Board
_____ Date	_____ PAMELA LANCASTER, Chair Greater Nebraska Chief Elected Officials Board
_____ Date	_____ JOHN H. ALBIN, Commissioner Nebraska Department of Labor
_____ Date	_____ Central Community College

REVIEWED AND APPROVED:

_____ KIM SCHREINER, Controller Nebraska Department of Labor	_____ Date
_____ STAN ODENTHAL, Director Office of Employment and Training, Nebraska Department of Labor	_____ Date
_____ THOMAS A. UKINSKI, Legal Counsel Nebraska Department of Labor	_____ Date

Greater Nebraska Workforce Development



ment Area

Nebraska Department of Labor (NDOL)

Training



Board Fiscal Agent

Controller
Accountant III

WIOA Title 1B Service Provider

Administrator of Workforce Services,
Operations/Service Delivery

Employment & Training Programs

WIOA Title 1B
Veterans
Trade
Wagner-Peyser
Discretionary Grants

Managers*

Manager

Worker Program
Worker Program

Program
ment &

Managers

Columbus** Manager

Hastings Manager (Same as Grand Island AJC)

Workforce Coordinator, Youth Program
Workforce Coordinator, Adult/Dislocated Worker Program
Workforce Coordinator, Adult/Dislocated Worker Program

Nebraska City** Manager (Same as Beatrice AJC)

North Platte & Lexington** Manager

Workforce Coordinator, Adult/Dislocated Worker Program

Norfolk Manager

Workforce Coordinator, Youth Program
Workforce Coordinator, Adult/Dislocated Worker Program

Scottsbluff & Alliance** Manager

Workforce Coordinator, Adult/Dislocated Worker Program

Virtual Service Unit Manager***

** WIOA Title 1B Services are available at location,
but staff are not based there.

*** Wagner-Peyser services only

Beatrice Partnerships

Direct Linkages



National Able
Supplemental Nutrition Assistance Program
Unemployment Insurance (NDOL)

Physically Located



Blue Valley Community Action Partnership
Southeast Community College
(CTE, Adult Education)
Temporary Assistance for Needy Families
(TANF)

Attachment 5: Memo Order of Meetings



Pete Ricketts, Governor

Memo

To: Chief Elected Official Board and Greater Nebraska Workforce Development Board

From: Pamela Lancaster, Chief Elected Official Board, Chair/ Hall County Board of Supervisors: District 4

Cc: Stan Odenthal, Director, Office of Employment and Training, NDOL
Katie Thurber, Legal Counsel, NDOL
Thomas Ukinski, Legal Counsel, NDOL
Shannon Grotrian, Administrator of Workforce Services, NDOL
Dylan Wren, Program Coordinator, Greater Nebraska Workforce Development Area
NDOL/Greater Nebraska Managers

Date: October 12, 2017

Subject: Order of Meetings

You may have noticed that the October 26th order of meetings is different from past meetings. Traditionally, the Chief Elected Officials Board (CEOB) has met before the Greater Nebraska Workforce Development (GNWDB) meeting. One of the benefits to this order is that if the CEOB appointed a member to the GNWDB, the newly appointed member could participate in the afternoon GNWDB meeting. A disadvantage to this order is that the CEOB is voting on motions that have not gone before the GNWDB and subcommittees first. In an effort to align the primary functions of the boards the following order will be implemented:

1. Subcommittees Meetings (9:00-10:00)
2. GNWDB Meeting (10:10-11:30)
3. CEOB Meeting (11:40-12:30)

It is important to note that the CEOB has the authority to participate in any and all GNWDB activities. I encourage all CEOB members to attend the GNWDB meeting. Only a brief overview of all approved GNWDB motions will be provided at the CEOB meeting making CEOB member attendance at the GNWDB meeting vital. CEOB members are invited to sit at the table for the GNWDB meeting. The agenda that you received in your calendar invite is consistent with this information.

Member Updates

New Member: Chief Elected Officials Board

Mayor Bequette

Mayor Bryan Bequette was appointed as Nebraska City's Mayor in April of 2015. He was then elected as Mayor in November of 2016. Bryan served in the United States Army and held many aviation, training and skill development positions during his years of service. Bryan has worked for the Department of Homeland Security in Lincoln. He and his wife own a home décor, gift store and café in Nebraska City.

Resignation: Great Nebraska Workforce Development Board

Cristina Thaut

Cristi Thaut has accepted a position with the Asian Center in Lincoln and will no longer serve on the Greater Nebraska Workforce Development Board (GNWDB). She has served as a workforce representative member since 2015. We appreciate her contribution to the board and congratulate her.

Notes

Greater Nebraska Meeting Schedule

Date	Time	Location	Board(s)
November 16, 2017	1 - 4:00pm (CT)	Mid-Plains Community College, North Platte	Partners
January 18, 2018	9 a.m. - 3 p.m.	Becton Dickinson & Company, Broken Bow	GNWDB & CEOB
January 25, 2018	10:30am – 12pm (CT)	North Platte Public Library, North Platte	Executive Committee
May 24, 2018	TBD	TBD	GNWDB & CEOB
October 18, 2018	TBD	TBD	GNWDB & CEOB

System Coordination Committee and **Strategic Planning Committee** meetings will be held at each GNWDB scheduled event.

Agency Contacts

Topic	Contact
Meeting Schedules, Communication, and Expense Reimbursement	Wendy Sieler <i>Staff Assistant Employment and Training</i> Nebraska Department of Labor PHONE 402-471-2565 wendy.sielers@nebraska.gov
Board Planning and Support	Dylan Wren <i>Program Coordinator Employment and Training</i> Nebraska Department of Labor PHONE 402-471-9878 dylan.wren@nebraska.gov
Program Oversight	Shannon Grotrian <i>Administrator Employment and Training</i> Nebraska Department of Labor PHONE 402-471-9897 shannon.grotrian@nebraska.gov
One-Stop Operator	Linda Black <i>Industry/Talent Manager</i> Nebraska Department of Economic Development PHONE 308-991-2986 linda.black@nebraska.gov

