**Meeting Minutes – Executive Committee Meeting**

**Thursday, July 27, 2017**

**LOCATION** Western Nebraska Community College, 1601 E 27th St, Scottsbluff, NE 69361

**DURATION** 10:30 am to 12:30 pm (MT)

CALL TO ORDER:

GNWDB Chair Lisa Wilson called the meeting of the Greater Nebraska Workforce Development Board’s Executive Committee to order at approximately 10:35 a.m. on Thursday, July 27th, 2017.

ROLL CALL:

Staff Assistant, Wendy Sieler called the roll for the Executive Committee. A quorum was established.

**Members Present (5):**

Denise Pfeifer

Jill Smith

Stacey Weaver

Lisa Wilson

Chris Callihan

**Members Absent (2):**

Kelsey Miller

Roy Lamb

**Nebraska Department of Labor (NDOL) Staff in Attendance (4):**

Dylan Wren, Program Coordinator, Office of Employment and Training

Wendy Sieler, Staff Assistant, Office of Employment and Training

Thomas Ukinski, General Counsel (via phone)

Pat Comfort, Regional Workforce Development Manager, Scottsbluff Office

**Guest (12):**

Angie Hoff, Nebraska Commission for the Blind and Visually Impaired

Starr Lehl, Nebraska Department of Economic Development

Nicole Fisher, Nebraska VR

Kent Greenwalt, Mayor of Terrytown

Jeff Kelley, Panhandle Area Development District

Karen Anderson, Scottsbluff/Gering United Chamber

Tammie Gitschel, WNCC Adult Basic Education

Ivy Seelhoff, WNCC Adult Basic Education

Mary Carsen, WNCC Adult Basic Education

Carolyn Dickinsen, WNCC Adult Basic Education

Mary Kay Versen, WNCC Adult Basic Education

Amanda Wilson, WNCC Adult Basic Education

Brett Jeffries, IBEW Local 265

NOTICE OF PUBLICATION:

Wendy Sieler announced thatadequate legal notice of this meeting was posted in the Columbus Telegram, Grand Island Independent, Beatrice Daily News, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, and the Scottsbluff Star-Herald. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff.

Lisa Wilson announced as a reminder, that all meeting agendas, minutes, and handouts for the meetings of this Board, as well as any of its standing committees, are available online at www.dol.nebraska.gov under the heading “Workforce Innovation and Opportunity Act”, “Local Workforce Development Areas”, and then “Greater Nebraska”.

APPROVAL OF MINUTES:

Lisa Wilson motioned to approve the minutes for the June 29, 2017 Executive Committee meeting. *Stacey Weaver made the motion and Chris Callihan seconded. All members present voted by a voice vote to approve the motion, which carried unanimously.*

OLD BUSINESS:

There was no Old Business to be discussed at this meeting.

NEW BUSINESS:

Review and Approval of the Scottsbluff Regional Plan

Dylan Wren, Program Coordinator, presented the Scottsbluff Regional Plan to the Executive Committee, Scottsbluff area partners and the public. Dylan encouraged the people from the public and the partners to make comments and ask questions throughout the meeting.

Lisa Wilson motioned for the Executive Committee to approve the Scottsbluff Regional Plan with the understanding that there may be additional administrative changes. *Chris Callihan made the motion and Jill Smith seconded the motion. All Executive Committee members present voted by a roll call vote to approve the motion, which carried unanimously.*

PUBLIC COMMENT:

The comments that were made during this meeting will be indicated in the changes to the Scottsbluff Regional Plan.

MEETING DATES:

September 07, 2017 – Executive Committee – Grand Island Public Library

September 14, 2017 – Executive Committee – City of Madison Town Hall

October 26, 2017 – GNWDB and CEOB – Location TBD

January 18, 2018 – GNWDB and CEOB – Location TBD

January 25, 2018 – Executive Committee – North Platte Public Library

May 24, 2018 – GNWDB and CEOB – Location TBD

October 18, 2018 – GNWDB and CEOB – Location TBD

ADJOURNMENT:

Adjournment of Executive Committee Meeting

Lisa Wilson motioned to adjourn the Executive Committee meeting at 11:26 am. *Chris Callihan made the motion and Denise Pfeifer seconded. All Executive Committee Members present voted by a voice vote to approve the motion, which carried unanimously.*