Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

**DATE:** Thursday, May 26, 2022

**LOCATION:** Tommy Gunz, Grand Island, NE & Video Conference

**DURATION:** 10:00 am to 12:29 pm (CT)

AGENDA ITEM #1: CALL TO ORDER:

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on May 26, 2022 at approximately 10:00 am (CT).

Stanley Clouse, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on May 26, 2022 at approximately 10:00 am (CT).

AGENDA ITEM #2: ROLL CALL

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

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| **GNWDB Members Present (11):**Elaine AndersonErin BrandyberryMindie Druery Emily DuncanMatt GotschallGary KellyGreta KicklandRoy Lamb IIDenise PfeiferStacey WeaverLisa Wilson | **GNWDB Members Absent (7):**Wayne Brozek Michelle EngelAlicia Fries Michael GageDan MaukKim SchumacherKaren Stohs |

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

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| **CEOB Members Present (4):**Bryan BequetteStanley ClouseHal HaekerTroy Uhlir | **CEOB Members Absent (3):**Joe HewgleyTony KaufmanWilliam Stewart |

AGENDA ITEM #3: NOTICE OF PUBLICATION:

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: APPROVAL OF MINUTES:

No corrections were made to the minutes.

Gary Kelly motioned to approve the October 21, 2021 CEOB and GNWDB Joint Meeting Minutes. Matt Gotschall seconded. A GNWDB voice vote was taken and the motion carried unanimously.

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| **GNWDB Members For (11):**Elaine AndersonErin BrandyberryMindie Druery Emily DuncanMatt GotschallGary KellyGreta KicklandRoy Lamb IIDenise PfeiferStacey WeaverLisa Wilson | **GNWDB Members Against (0):** |

Bryan Bequette motioned to approve the October 21, 2021 CEOB Meeting Minutes. Stanley Clouse seconded. A CEOB voice vote was taken and the motion carried.

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| **CEOB Members For (4):**Bryan BequetteStanley ClouseTroy Uhlir | **CEOB Members Against (0):** |

AGENDA ITEM #5: ANNOUNCEMENTS

Pam Lancaster was recognized for her service to the Greater Nebraska Workforce Development Area at the board reception on May 25, 2022.

NEW BUSINESS:

AGENDA ITEM #6A Labor Market Information

Josh Hanson provided a brief overview of the labor market information located in the meeting booklet. 117 openings and expansions were reported from August 2021 through February 2022.

Josh walked the boards through the current unemployment rate. Also discussed was the number of employers served by county.

AGENDA ITEM #6B Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6C Performance

Autumn Schleicher reviewed the PY21 Quarter 1 and Quarter 2 performance charts, highlighting the increase in Measurable Skills Gains and Credentials.

AGENDA ITEM #6D CEOB Chair and Vice Chair

Hal Haeker nominated Stanley Clouse for the CEOB Chair position. This motion was called for a vote and the motion carried. Hal Haeker nominated Bryan Bequette for the CEOB Vice Chair position. This motion was called for a vote and the motion carried.

AGENDA ITEM #6E Appointment to Workforce Board

The CEOB voted to appoint Amy Gerloff to the Greater Nebraska Workforce Development Board and extended the membership of Alica Fries and Make Gage, all for a two-year terms ending May 23, 2024. Bryan Bequette initiated the motion with a second from Stanley Clouse. This motion was called for a voice vote and the motion carried.

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| **CEOB Members For (4):**Bryan BequetteStanley ClouseHal HaekerTroy Uhlir | **CEOB Members Against (0):** |

AGENDA ITEM #6F Appointment to System Coordination Committee

The Greater Nebraska Workforce Development Board voted to appoint Amy Gerloff to the System Coordination Committee for a two-year term tending May 23, 2024. Matt Gotschall initiated the vote with a second from Denise Pfeifer. This motion was called for a voice vote and the motion carried.

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AGENDA ITEM #6G One-Stop Operator Report

Josh provided the boards with the progress on the Career Pathways model and the in-demand industries being targeted through this model.

AGENDA ITEM #6H Regional Plan/Industry Sector Survey

Josh provided the boards with an overview of the Regional Plan and current progress within the Plan along with the Industry Sector survey results. A total of 186 employers filled out the Industry Sector survey.

AGENDA ITEM #6I Customer Satisfaction Survey Results

Stacey Weever shared the Customer Satisfaction Survey Results.112 responses were received September through December. 200 responses were received from December through April. A large percentage of customers answered that they heard about Job Seeker services through word of mouth.

AGENDA ITEM #6J Employer Satisfaction Survey Results

Stacey Weever shared the Employer Satisfaction Survey Results. 101 responses were received from September through December. 134 responses were received December through April. The Business Services Teams are working diligently to educate employers on the services available to them through the Career Centers.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6K Finance Report

Roy Lamb provided an updated on the finance report which can be found on pages 54-55 of the Board Book. It was suggested that a transfer of $250,000.00 be made from Dislocated Worker to Adult to minimize the amount of money that would expire the end of June 2022.

It was also noted that Nebraska as a whole will be receiving a decrease in funding for Program Year 2022. The Greater Nebraska local area is expected to see a 5% decrease across Adult, Dislocated Worker, and Youth programs. Erin Brandyberry initiated this motion with a second from Stacey Weever. This motion was called for a voice vote and the motion carried

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AGENDA ITEM #6L Training Provider Performance

Roy Lamb provided an update on the Training Provider Performance. This will be a data element regularly reported out on going forward.

AGENDA ITEM #6M Partner Programs

Roy provided the Boards an update on Partner Programs. For the Veterans program, Nebraska moved from 17th to 7th for Entered Employment Rate, 2nd Quarter after Exit. They program was asked to present their efforts and success at the National Veterans Training Institute. DHHS and NDOL partnered to apply for a Technical Assistance project through APHSA, which was awarded. The teams will be part of a cohort of States working on System Alignment.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6N Enrollments

Stacey Weever directed the Board to and reviewed the Enrollments graph found on page 24.

AGENDA ITEM #6O Active Participants by County

Stacey Weever reviewed the Active Participants by County graph found on page 24

AGENDA ITEM #6P Priority of Service

Stacey Weever reviewed the Priority of Service data found on page 68. It was also reviewed that this data will be reported out on regularly going forward.

AGENDA ITEM #6Q Limited English Proficiency Plan

Stacey Weever provided the Boards an updated on the Limited English Proficiently Plan discussed on page 68.

AGENDA ITEM #6R Audits - Monitoring

Stacey Weever reported on the Internal Audits found on page 69. For the period of October through March, the average Quality Assurance score was 91.05% and the average Data Validation Monitoring score was 98.96%

AGENDA ITEM #6S Local Plan

Josh Hanson provided an update on the Local Plan located on page 69.

AGENDA ITEM #6T State Plan Alignment Workgroup

Stacey Weever provided an updated on the Alignment Workgroup as laid out on page 69.

AGENDA ITEM #6U Policy

Three policies were presented to the Board for review.

The first being the Adult, Dislocated Worker, and Youth Eligibility Policy located on page 70. Changes were made to the ‘Requires Additional Assistance’ category with suggestions taken form the October 2021 Board Meetings. The motion to approve this policy was initiated by Gary Kelly with a second from Matt Gotschall. This motion was called for a voice vote and the motion carried.

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| **GNWDB Members For (9):**Elaine AndersonErin BrandyberryMatt GotschallGary KellyGreta KicklandRoy Lamb IIDenise PfeiferStacey WeaverLisa Wilson |  **GNWDB Members Absent (7):** Wayne Brozek Michelle Engel Alicia Fries  Michael Gage Dan Mauk Kim Schumacher Karen Stohs |
| **GNWDB Members Against (0):** | **GNWDB Members Abstain (2):**Mindie DrueryEmily Duncan |

The second policy was the Supportive Service policy found on pages 84-90. Supportive Service funding caps were addressed. The Transportation Assistance section was reviewed, changes were made per the Boards request. The payment of rent and/or utility deposits was addressed, and it was decided these payment would be allowed. A disclaimer was added outlining who must approve additional funding requests. A motion was made by Gary Kelly to adopt these changes and Stacey Weever seconded. A voice vote was called, and the motion carried.

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| **GNWDB Members Against (0):** | **GNWDB Members Abstain (2):**Mindie DrueryEmily Duncan |

The third policy reviewed was the Training Limits Policy. Training Limits were increased to accommodate the increase in tuition costs. A disclaimer was added outlining who must approve additional funding requests. A motion was made by Erin Brandyberry to adopt these changes and Denise Pfeifer seconded. A voice vote was called, and the motion carried.

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| **GNWDB Members Against (0):** | **GNWDB Members Abstain (2):**Mindie DrueryEmily DuncanMatt Gotschall |

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Stanley Clouse requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

The meeting schedule was reviewed, and changes were made to reduce the number of joint GNWDB & CEOB meetings from three times per year to two times per year, on the second week of March and September. A GNWDB retreat will be held once per year to ensure adequate time to review policies and encourage business and office tours.

Stanley Clouse called for a motion for the CEOB to vote on the two meetings per year schedule. Hal Haeker seconded. This motion was called for a voice vote and the motion carried.

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| **CEOB Members For (4):**Bryan BequetteStanley ClouseHal HaekerTroy Uhlir | **CEOB Members Against (0):** |

Lisa Wilson called for a motion for the GNWDB to meet two times per year jointly with the CEOB with a third meeting utilized as a working retreat with the date to be determined as needed. Matt Gotschall seconded. This motion was called for a voice vote and the motion carried.

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| **GNWDB Members Against (0):** | **GNWDB Members Abstain (2):**Mindie DrueryEmily Duncan |

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| September 15, 2022 | 10 a.m. – 12 p.m. (CT) | Beatrice | GNWDB & CEOB |
| March 16, 2023September 14, 2023 | 10 a.m. – 12 p.m. (CT)10 a.m. – 12 p.m. (CT) | North PlatteNorfolk  | GNWDB & CEOBGNWDB & CEOB |
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AGENDA ITEM #8: ADJOURNMENT:

Stacey Weever motioned to adjourn the GNWDB Meeting. Gary Kelly seconded. A GNWDB voice vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:28pm (CST).

Bryan Bequette motioned to adjourn the GNCEOB Meeting. Stanley Clouse seconded. A GNCEOB voice vote was taken, and the motion carried. The GNCEOB meeting was adjourned at 12:29pm (CST).