

# Unemployment Claim Instructions

**File online at [NEworks.nebraska.gov](https://neworks.nebraska.gov)**

Click links below to view a specific section.

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2/8/2023

Equal Opportunity Program/Employer TDD/TTY: 800-833-7352  
Auxiliary aids and services are available upon request to individuals with disabilities.

**NEBRASKA**

Good Life. Great Connections.

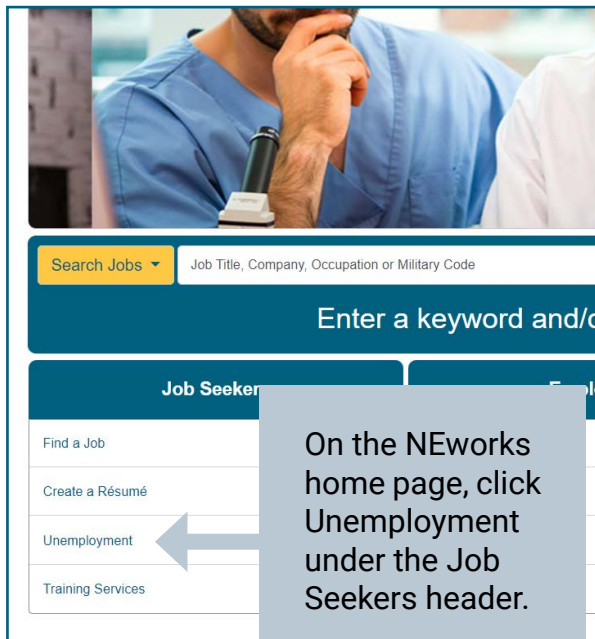
**DEPARTMENT OF LABOR**

## GATHER THE FOLLOWING INFORMATION BEFORE FILING A NEW CLAIM

- **Social Security Number**
- **Complete home mailing address, including ZIP code**
- **Telephone number**
- **Email address**
- **County where you live**
- **Driver's license number or State ID card number**
- **If you select direct deposit, your bank routing number and account number**
- **The company names for all your employers from the past 18 months as they appear on your paycheck stubs or W-2 forms**
- **Complete mailing addresses of employers, including ZIP code and the city in which the business is physically located**
- **Your start and end dates with each employer, including month, day, and year**
- **Your reason for leaving each employer (lack of work, voluntary quit, discharge, leave of absence)**
- **If a non-citizen: Documentation issued by US Citizenship and Immigration Services**
- **If you served in the military the past 18 months, DD 214 Member #4 Form**
- **If you worked for the federal government as a civilian employee in the last 18 months, Standard Form 8 or Standard Form 50. Also, compile your total wages earned with the federal employer in the last 18 months and indicate how you were paid (hourly, weekly, and monthly)**

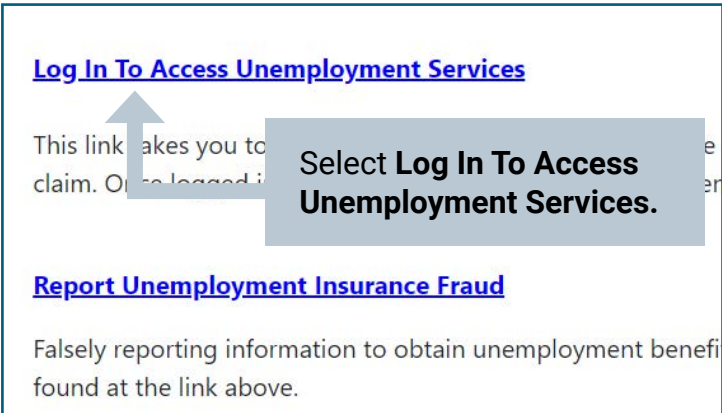
# How to File a New Unemployment Claim at **NEworks.nebraska.gov**

The instructions that follow are for filing a new claim and reopening a claim. After you have filed a new claim, file a weekly claim for every week you are unemployed or your hours are reduced. It takes around 21 days to process a new claim. File weekly claims while your initial claim is processing.

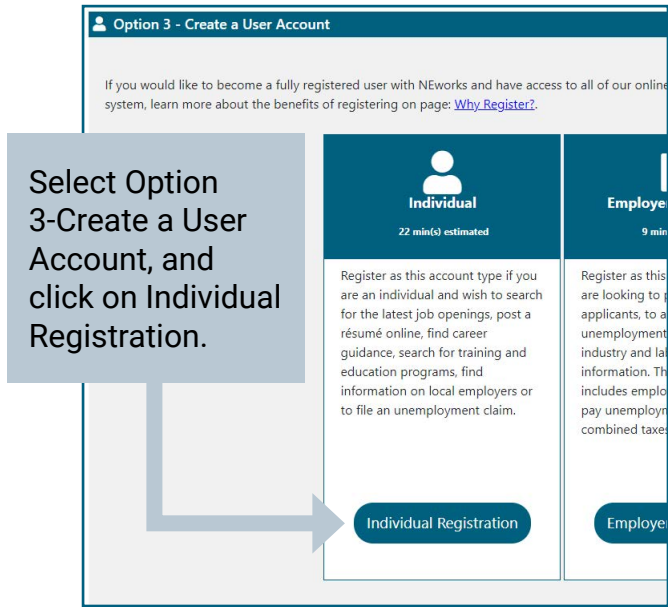


On the NEworks home page, click Unemployment under the Job Seekers header.

The Unemployment Services page provides links to resources like the handbook for unemployed workers and FAQs.



Select **Log In To Access Unemployment Services**.



Select Option 3-Create a User Account, and click on Individual Registration.

After filing your claim for unemployment benefits, read all communication about your claim. Check your email, the NEworks message center, telephone messages and the mail for any claim-related updates. Decisions about your claim are based on available information, so it's important that you respond on time when you're instructed to do so.

For more instructions, see the videos located [HERE](#).

# Employment History

After you have filled in some basic information to set up your account, you will be asked for your employment history.

Not providing all of your employment history in the last 18 months could delay the processing of your unemployment claim. When registering and filing your unemployment claim in NEworks, if you don't see your employer on the Employer Search list provided, you have an out of state employer, or you're self employed, these instructions will walk you through how to add an additional employer's information in NEworks.

**NEworks** Please review the information below.  
If you have any other employment histories in the last 20 months not listed below, click yes to the *Add Additional Employment History* question below. Otherwise click the *Next* button to continue.

**Unemployment Insurance Claim Filing Process**

Eligibility      Registration      Work History      Certification      Complete

• Indicates required fields. For help click the information icon.

### Employment History

Company Name	Location	Job Title (Occupation)	Start/End Dates	Duration of Job	Gross Salary	Leave Reason	UI Claim	Last Employer	Action
Department Of The Army	ATTN: AHRC-PDP-TU FORT KNOX, KY	RN BSN (Registered Nurse Bachelor of Science in Nu (Registered Nurses)	07/15/2005 - 08/10/2019	14 years	\$20.00 per Hour	Lack of Work / Layoff	Claim: 452669 New Effective: 9/15/2019	⊙	<a href="#">Edit</a> <a href="#">Delete</a>
<b>Total</b>				14 years					

Page 1 of 1 Rows: 10

### Additional Employment History

\* Are there any other employment history items that you would like to add?  Yes  No

If you answered 'Yes' to the question 'Have you worked since 4/1/2018?', you will have to enter at least 1 Employment History while filing this claim.

All employers you have had in the past 18 months must be reported. Please select Yes until you have provided information for all employers for the last 18 months.

1. If you type in a company name and it is not in the drop down, you will see a list of partial matches.

### Employer Search

To help expedite your employment history process, we need to find the employer you were employed by in our system. Enter the employer name and click the *Search* button below.

If the employer you are entering is not located in Nebraska, [click here](#).

Company not in menu

[Search](#) [Cancel](#)

### Employer Search Results

2 NEworks employer accounts found.

Select an item from the list below that best matches the employer you have been employed by. Sometimes an employer has a separate address on file and might be a different location than where you went to work at. You may want to contact your employer and obtain the appropriate location if none of the records below looks familiar to you.

If you feel your employer is not in the list below, select the *I don't see it in this list* option.

Select	Employer	Address	City	State	Zip Code
<input type="radio"/>	Companycam Inc	808 P St Unit 430	Lincoln	NE	68508
<input type="radio"/>	Companycam Llc	% Luke Hansen 808 P St Ste 430	Lincoln	NE	68508

[I don't see it in this list](#) [Select](#)

Click the *I don't see it in this list* link if the company you are searching for is not on the list provided.

networks.nebraska.gov says

Please validate the employer name you entered before you continue.

Sometimes an employer has a separate address on file and might be a different location than where you went to work at.

If you are sure you do not see your employer in this list, click the OK button and the system will attempt to expand the search and find additional employers otherwise click the Cancel button.



2. After clicking on the link you will receive this message.

### 3. Clicking OK expands the Employer Search results

#### Employer Search

To help expedite your employment history process, we need to find the employer you were employed by in our system. Enter the employer name and click the *Search* button below.

If the employer you are entering is not located in Nebraska, [click here](#).

Company not in menu



#### Employer Search Results

3 expanded employer accounts found.

Select an item from the list below that best matches the employer you have been employed by. If you feel your employer is not in the list below, select the *I don't see it in this list* option.

Select	Employer	Address	City	State	Zip Code
<input type="radio"/>	Company 13 Brokerage LLP	39885 E Hwy 30	Gibbon	NE	68840
<input type="radio"/>	Company 13 Brokerage LLP	10 Rolling Hills Rd	Kearney	NE	68845-7613
<input type="radio"/>	Companycam LLC	700 Van Dorn St			

[I don't see it in this list](#)

Select

If you don't see your company in the expanded search, click the *I don't see it in this list* link.

## Employer

\* Employer Name:

\* Address:

Address 2:

\* Zip Code:

\* City:

\* State / Province:

\* Country:

\* Phone Number:  -  -  Ext:  Type:

## 4. Enter Employer information

Linked NWorks  Not linked to any account  
Employer Account: [Change](#)

In this section, the system would like to get the industry classification information for this employer. It may have been preset for you below based on the employer information you entered. If it has not been preset below, click [Search for Industry Code \(NAICS\)](#) below to search for an appropriate industry classification for the employer entered.

\* Employer's NAICS code [Search for Industry Code \(NAICS\)](#)  
(the primary industry of the employer):

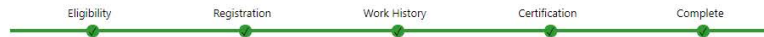
\* Did you earn at least \$1,760 from this employer?  Yes  No

\* Is this your last employer?  Yes  No

Live Chat

# Claim Confirmation

### Unemployment Insurance Claim Filing Process



## Unemployment Claim Confirmation

Your Unemployment Insurance claim and work registration account has been created successfully and will be reviewed for eligibility.

Next Steps:

- Beginning this Sunday, you **must** file a weekly claim for benefits. You can file online at [Neworks.nebraska.gov](http://Neworks.nebraska.gov).
- Continue to file each week as long as you do not have a job.** You cannot be paid for any week(s) that you do not claim.
- IMPORTANT NOTE:** It is important that you send proof of your income, vacation pay, severance pay, holiday pay, bonus pay, wages in lieu of notice, etc.
- You **must** include your Social Security number with any information you send to us. If you do not include your Social Security number, **processing of your claim will be delayed.**
- Send your income and pay information to:

Nebraska Department of Labor  
Office of Unemployment Insurance  
P.O. Box 94600  
Lincoln, NE 68509-4600  
FAX: 402-458-2595

If you have any questions about your claim, contact our Claim Center at 402-458-2500 Monday through Friday, 8:00 a.m.-4:30 p.m.

### ACKNOWLEDGEMENTS

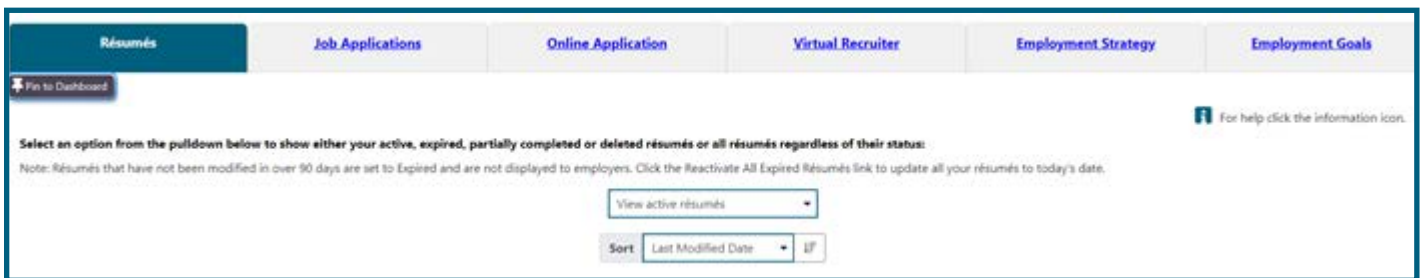
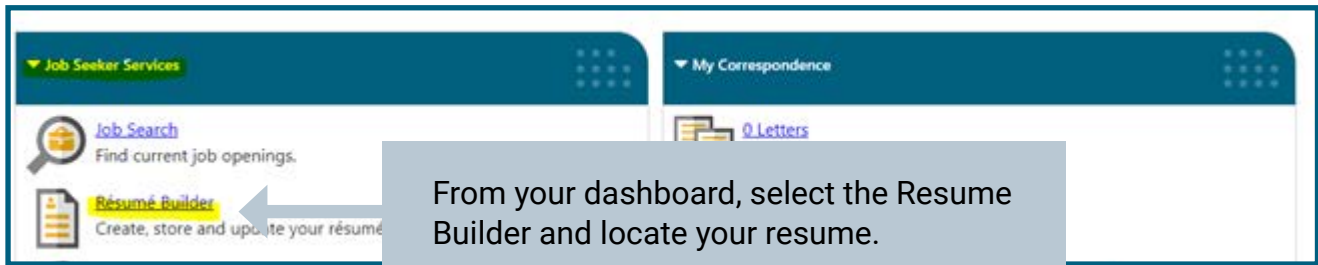
You have acknowledged that:

- I am a United States citizen.
- All information on my application for Nebraska Unemployment Insurance benefits is true and accurate to the best of my knowledge.
- The law provides penalties, including loss of benefits and/or criminal charges, for making false statements to obtain unemployment benefits.
- Any week I claim benefits, my claim may be audited and I will be required to provide information regarding my eligibility for benefits. My benefits may be denied for any week the information is not verifiable.
- I must submit my weekly claim for benefits at [Neworks.nebraska.gov](http://Neworks.nebraska.gov), even while my claim is being processed or I am waiting for an appeal decision.
- I must report all gross wages for the week that I work, not when I am paid.

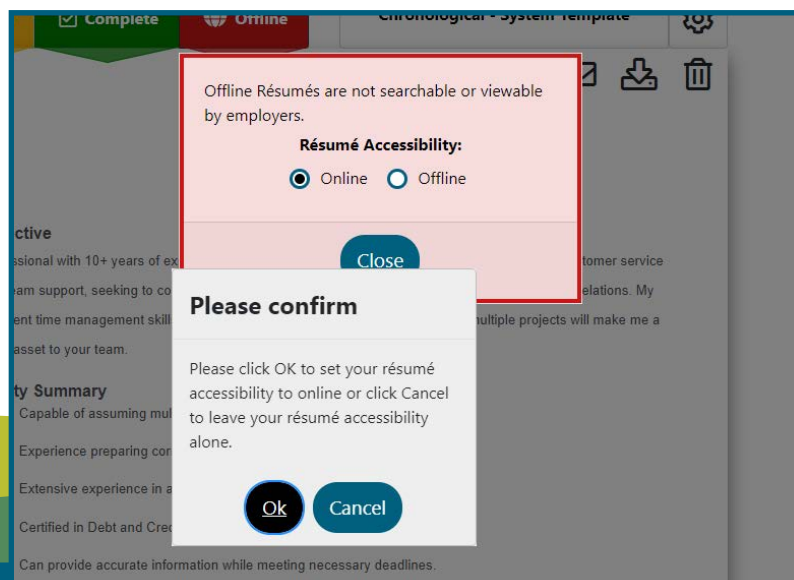
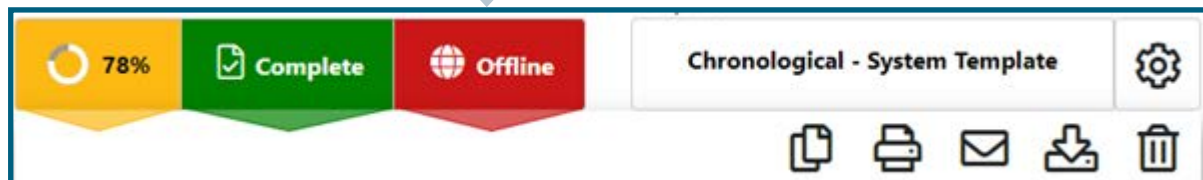
Once you've completed your unemployment claim, you will see this confirmation screen.

# Confirming that Your Resume is Online

Your resume must be online and searchable in NEworks in order to remain eligible for unemployment benefits.

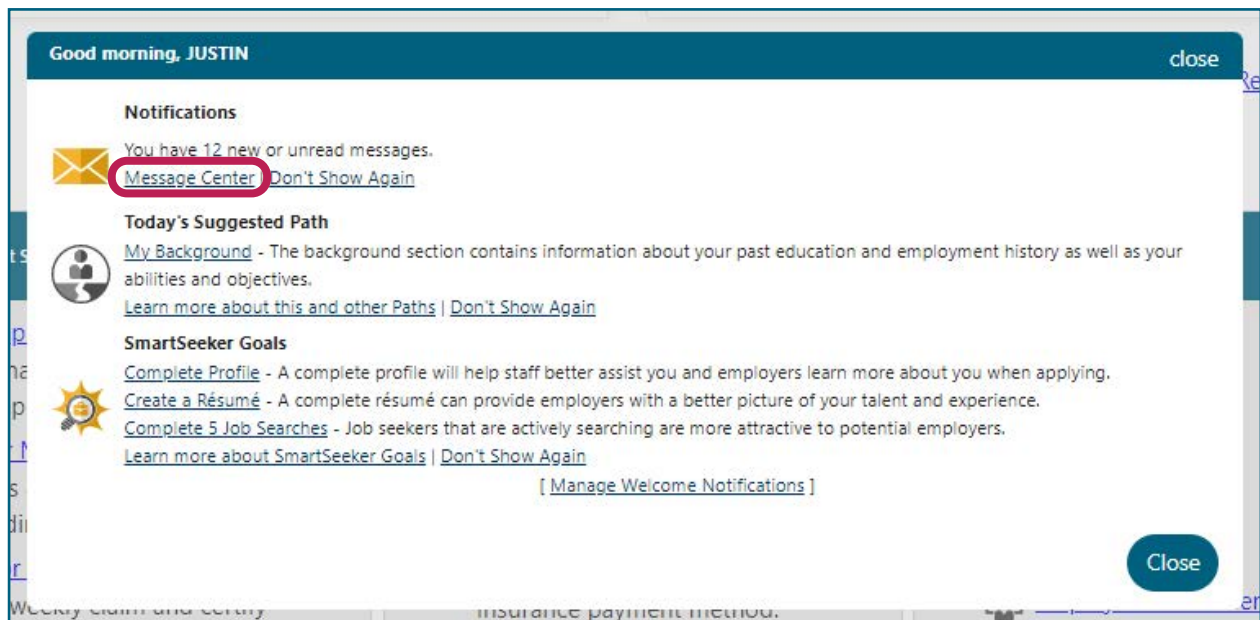


If you see "Offline" on the screen below, click the red tab to put your resume online.



# Uploading Identify Verification Documents in NEworks Account

To prevent fraud, NDOL collects identify verification information. You should upload identity verification in your NEworks account, such as a driver's license or US passport, as soon as you file your initial claim. Otherwise, you will receive a message requesting this documentation and should follow the instructions below.





Other Services

- Communication Center >
- Appointment Center >
- Assistance Center >
- Learning Center
- Customer Satisfaction Survey

Communication Center

- Message Center
- Communication Termination
- Career Network
- Subscriptions
- Email Log
- Correspondence
- Saved Text

If that window is closed, you can also go to the message center using the left communication center link.

Viewed Status	Attachments	From	Subject	Date
<input type="checkbox"/>		POSTMASTER	<a href="#">Actively filing for PEUC3 - No action is needed from the claimant.</a>	01/12/2021
<input type="checkbox"/>		POSTMASTER	<a href="#">Issue Identity Verification</a>	01/10/2021
<input type="checkbox"/>		POSTMASTER	<a href="#">Consent to Electronic Delivery of Form 1099</a>	01/10/2021
<input type="checkbox"/>		POSTMASTER	<a href="#">You've Registered for Benefits</a>	01/10/2021
<input type="checkbox"/>		POSTMASTER	<a href="#">Monetary Determination</a>	12/28/2021 10:19 PM
<input type="checkbox"/>		POSTMASTER	<a href="#">Issue Identity Verification</a>	12/28/2021 10:01 PM
<input type="checkbox"/>		POSTMASTER	<a href="#">You've Registered for Benefits</a>	12/28/2021 11:01 AM

Select the Issue Identity Verification link from the Postmaster.

Select the link below to upload documents.

You are receiving this notice because additional information is needed regarding your unemployment insurance claim. In order to process your future benefit payments, we need to verify your identity. In accordance with Nebraska law, 219 NAC 2(004), you are directed to report one of the following documents:

- Driver's licenses or other state photo identity cards
- U.S. passport, or U.S. passport card
- DHS trusted traveler cards (Global Entry, NEXUS)
- U.S. Department of Defense ID, including IDs issued to active-duty military members
- Permanent resident card
- Federally recognized, tribal-issued photo ID
- HSPD-12 PIV card
- U.S. Citizenship and Immigration Services Employment Authorization Card
- U.S. Merchant Mariner Credential

**Failure to respond to this request for additional information within seven days of the date of this letter will result in denial of unemployment insurance benefits.**

[When you have a digital copy of one of these documents ready, click here to enter it into our secure portal.](#)

Failure to respond to this request for additional information within seven days of the date of this letter will result in the denial of unemployment insurance benefits.

[When you have a digital copy of one of these documents ready, click here to enter it into our secure portal.](#)

Email sent from: NEworks.

Delete Reply Cancel

[ Print Message ]

Return to Message Center

**NEworks** Proof of Identity - Document Upload

### Document Upload

\* Please upload **at least one** of the following forms of identification to verify your identity. Select a type below to see examples of acceptable documents.

\* Please ensure all text, bar codes and images are both clear and legible.

\* If taking a photo of your document with a phone or tablet, take the picture with ample lighting, on a plain background, putting your camera's focus on the barcode itself. Do not take the picture at an angle and avoid reflections. The document must appear flat in the picture. [Examples](#)

\* If emailing your image to yourself prior to uploading, do not reduce the size (e.g. use Actual Size).

\* Maximum file size to upload is 10MB.

\* Acceptable file types include: .pdf, .tif, .jpeg, .jpg, .png, .heic.

Select type

Select type

Select the File Type.

In this example, select **Drivers License**. Upload each side of the Drivers License as separate documents.

### Document Upload

\* Please upload **at least one** of the following forms of identification to verify your identity. Select a type below to see examples of acceptable documents.

\* Please ensure all text, bar codes and images are both clear and legible.


\* If taking a photo of your document with a phone or tablet, take the picture with ample lighting, on a plain background, putting your camera's focus on the barcode itself. Do not take the picture at an angle and avoid reflections. The document must appear flat in the picture. [Examples](#)

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\* Maximum file size to upload is 10MB.


\* Acceptable file types include: .pdf, .tif, .jpeg, .jpg, .png, .heic.

Driver License



Driver License or other state photo identity cards issued by Dept. of Motor Vehicles (or equivalent)

Card Front



Card Back

Select type

The documents will appear in the documents folder.

Document Name	Document Tags	Category	Modify Date	Expiration Date	Action
20210107_205916~2.jpg	Front Back Doc# 2	General	01/04/2022 10:31		<a href="#">View</a> <a href="#">Review</a> <a href="#">Edit</a> <a href="#">Download</a> <a href="#">Meta Data</a> <a href="#">Delete</a>
20210107_205857~2.jpg	Front Back Doc# 1	General	01/04/2022 10:31		<a href="#">View</a> <a href="#">Review</a> <a href="#">Edit</a> <a href="#">Download</a> <a href="#">Meta Data</a> <a href="#">Delete</a>
IssuelDentitVerificatio... IIIST		General	01/03/2022		<a href="#">View</a> <a href="#">Review</a>

# How to File Weekly Unemployment Claims on **NEworks.nebraska.gov**

The instructions that follow are for filing a weekly claim, sometimes referred to as a weekly certification. After you have filed a new claim, file a weekly claim for every week you are unemployed or your hours are reduced. It takes around 21 days to process a new claim. File weekly claims while your initial claim is processing.

Start by logging in with Username and Password.

**Explore a Career Change**  
We can show you occupations that are in demand that might be of interest to you based on your profile.

**Services Preview**

**Related Posts**

Date	Job Title	Employer	Location	Salary	Job Skills Matched	Meets General Requirements	Meets Specialized Requirements	Source
8/24/2019 1:17:06 AM	<a href="#">Accounting Manager</a>	SMG	Lincoln, NE		100%	100%	N/A	CORP
8/22/2019 10:12:43 PM	<a href="#">Senior Accountant</a>	Not Available	Lincoln, NE	\$70,000.00 to \$70,000.00 per year	100%	67%	N/A	RECT
8/9/2019	<a href="#">Marketing</a>	Not Available	Lincoln, NE		6%	50%	N/A	RECT

**Unemployment Services**

**Employer Services**

**Veteran Services**

Click on the unemployment services link on the left hand side of the page and continue to the next page.

**NEworks** Please select from the Unemployment Services options listed below.

[File a Weekly Claim for Benefits](#) - Submit your weekly request for benefit payment.

[Request a Redetermination of Your Benefit Amount](#) - Request a review of your unemployment benefit amount which you believe is in error.

[Work Search Log](#) - If required, record your work search contacts for the current calendar week.

[File a Claim](#) - File a new claim for unemployment insurance

Click on File a Weekly Claim for Benefits if you have a claim in the system and need to certify your eligibility for the past week.

**Alert...**

You are certifying for 9/8/2019 to 9/14/2019. This is week number 1 of your claim.

OK

Make sure the information you are entering pertains to the week displayed here.

# Entering Reemployment Activities

After you answer the weekly eligibility questions, you will be prompted to enter your reemployment activities for the week. Five reemployment activities must be completed each week, including two job applications.

**Employer Information**

\* Employer: Knight Tim Inc  
\* Address of Record: 300 North 44Th #200  
\* Zip: 68503-3411  
\* City: Lincoln  
\* State: Nebraska

**Contact Information**

\* Initial Contact Method: Using this web site  
\* Contact Title:  
\* Contact First Name:  
\* Contact Last Name:  
\* Contact Phone:  
\* Contact E-mail:  
\* Contact Website: If online, include site name

**Job Title**

Please enter a job title below for this offline job application. As you are entering the job title, you may see a list of common job titles similar to what you are entering in the list, select it.

\* Job Title: Carpenter

**Job Occupation**

Please select the occupation that best matches your job title. You may either select from the Suggested Occupations drop-down list, which is populated based on you can search for an occupation using the search link.

Suggested occupation(s): Helpers--Carpenters  
[ Search for an occupation ]

\* Occupation Title: Helpers--Carpenters  
\* Occupation Code: 47301200

**Application Information**

\* Your interest level for this job: Interested  
\* Did you contact this employer? Yes No  
\* First Contacted Employer Representative: 09/10/2019 Sun Mon Tues Wed Thu Fri Sat  
Your current status for this job:  
 Applied for Job  
 Scheduled First Interview  
 Attended First Interview  
 Hired (Start Date)  
 Not Hired or Refused Offer (Notify Date)  
 Job Termination (Last Day)

09/10/2019 Sun Mon Tues Wed Thu Fri Sat  
mm/dd/yyyy Sun Mon Tues Wed Thu Fri Sat  
mm/dd/yyyy Sun Mon Tues Wed Thu Fri Sat  
mm/dd/yyyy Sun Mon Tues Wed Thu Fri Sat  
mm/dd/yyyy Sun Mon Tues Wed Thu Fri Sat  
mm/dd/yyyy Sun Mon Tues Wed Thu Fri Sat

**Additional Job Contacts**

\* Would you like to add additional contacts not listed above for the week beginning Sunday, September 8, 2019 and ending Saturday, September 14, 2019? Yes No

Note: You have only certified 1 employer contact. Failure to select at least 5 job contacts could result in denial of benefits.

<< Back Next >>

This is the first employer you applied with or contacted in the past week. You will repeat this process for every contact you made during the week.

Enter the method you used to contact the employer.

Enter the job title and choose a suggested occupation from the dropdown. Use the search bar to find an unlisted occupation.

Enter the dates of your job contacts.

Only check this box if you refused a job offer. This does not apply to cases where you did not receive an offer.

**Additional Job Contacts**

\* Would you like to add additional contacts not listed above for the week beginning Sunday, September 8, 2019 and ending Saturday, September 14, 2019? Yes No

Note: You have only certified 1 employer contact. Failure to select at least 5 job contacts could result in denial of benefits.

<< Back Next >>

Click Yes if you have additional job contacts to add.

# Claim Confirmation




**Please read the information below.**

When you have finished reviewing this information click the *Continue* button below.

## Weekly Certification Filing Process



 For help click the information icon

## Weekly Certification Confirmation

Thank you for submitting your weekly certification. To review or update claim information, please select the Unemployment Services link in this site to view your Unemployment Services dashboard. You can contact the Nebraska Claims Center at 402-458-2500 if you have questions.

## Claim Status

### Current Claim Data

<b>Claim Number:</b>	812533	<b>Claim Effective Date:</b>	9/6/2020
<b>Claim Type:</b>	New	<b>Benefit Year End Date:</b>	12/26/2020
<b>Claim Status:</b>	Regular Active	<b>Payment Type:</b>	Direct Deposit
<b>Available Credits:</b>	\$5,720.00	<b>Weekly Benefit Amount:</b>	\$440.00
<b>Claim Benefit Balance:</b>	\$3,080.00	<b>Claim Under Review:</b>	No
<b>Claim Benefit Paid:</b>	\$2,640.00	<b>Unresolved Issues:</b>	No
<b>Federal Tax Withheld:</b>	No	<b>State Tax Withheld:</b>	No

## Claim Deductions

<b>Federal Tax:</b>	\$0.00	<b>State Tax:</b>	\$0.00
<b>Child Support:</b>	\$0.00		

Continue

Once you select Continue, you have completed your claim.

Exit Weekly Certification

# Accessing Your Claim Status on NEworks.Nebraska.gov

To check the status of your claim, log into your NEworks account and go to Unemployment Services. Click on the Claim Summary outlined in Green below.

The screenshot shows the NEworks user dashboard. At the top, there is a navigation bar with links for Home, My Dashboard, Sign Out, Services for Individuals, Services for Employers, and Labor Market Analysis. Below this is a welcome message: "Welcome to My Individual Workspace **Claimants Name Appears Here**". A link to "View your Personal Profile and Contact Information" is provided. The main content area is divided into several sections:

- Unemployment Services** (highlighted with a red box):
  - [Unemployment Benefit Overview](#): Information about the Unemployment Benefit program.
  - [File or Manage a Claim](#): Access and view information regarding your claim.
  - [File for Weekly Benefits](#): File a weekly claim and certify eligibility.
  - [Claim Summary](#) (highlighted with a green box): View a summary of your unemployment benefits claim.
  - [More Unemployment Services](#)
- Financial Services**:
  - [Overall Budget Planning](#): Evaluate your monthly budget and explore potential sources of other income.
  - [Training Budget Planning](#): Evaluate training costs and determine if your budget fits the training plans.
  - [More Financial Services](#)
- Community Services And Benefits**:
  - [Programs and Services](#): Select this option to explore information about the various community services and benefit programs that are currently available to you.
  - [Need help or more information](#):
    - [Assistance Center](#): Find the answers to your questions or issues.
    - [Learning Center](#): Watch self paced training videos and tutorials.
- Current Month's Events**:
  - [Workshop/Training](#): 0
  - [Job Fair](#): 1
  - [Meetings](#): 0
  - [Rapid Response](#): 0
  - [Orientation](#): 0
  - [Employer Recruitment Event](#): 0
  - [Other Events](#): 0
- Career Services**:
  - [Career Explorer](#): Learn what career or type of job best suits you.
  - [Career Informer](#): Highlight a specific occupation and display detailed information about it.
  - [More Career Services](#)
- My Calendar**: Shows a calendar for October 2019 with a "Live Chat" button.

Scroll down to the Claim Details section to get the latest information about your claim, including your weekly benefit amount, claim effective date, and tax withholding status. Every claim will display “Yes” next to Unresolved Issue(s) as part of normal Nebraska Department of Labor (NDOL) claim processing. This should not be cause for alarm.

**Claim Details**

Below are the details of your current benefit claim. You may find more information by clicking the *More Information* link.

<b>Claim #:</b>	Claimant's Claim ID Shows Here	<b>Claim Effective Date:</b>	12/30/2018
<b>Claim Type:</b>	Additional	<b>Benefit Year End Date:</b>	12/28/2019
<b>Claim Status:</b>	Regular Active	<b>Payment Type:</b>	Direct Deposit
<b>Available Credits:</b>	\$5,141.00	<b>Weekly Benefit Amount:</b>	\$414.00
<b>Claim Benefit Balance:</b>	3485.00	<b>Claim Under Review:</b>	No
<b>Claim Benefit Paid:</b>	\$1,656.00	<b>Unresolved Issues:</b>	Yes
<b>Federal Tax Withheld:</b>	Yes	<b>State Tax Withheld:</b>	Yes

[\[ More Information \]](#)

### Claim Deductions

**Federal Tax:** \$0.00

**State Tax:** \$0.00

**Over Payment:** NA

**Child Support:**

**City:**      **County:**      **State:**

↑

Choose the More Information link to display Claim Deductions.

For example:

- Federal and State Tax
- Overpayment Balance (if applicable)
- Child Support

Selecting Less Information will remove the Claim Deductions information.

[\[ Less Information \]](#)



# Accessing the Agency Record File for Appeals Cases

You must be logged into your employer or individual account at [NEworks.nebraska.gov](https://NEworks.nebraska.gov) to access the Agency Record File. Follow the steps below to access NDOL records. Employer instructions are listed first, followed by unemployment claimants.

## Claimant's view

Left link Services for Individuals >  
Unemployment Services > Appeals



## Employer's view

Services for Employers >  
Unemployment Services > Appeals

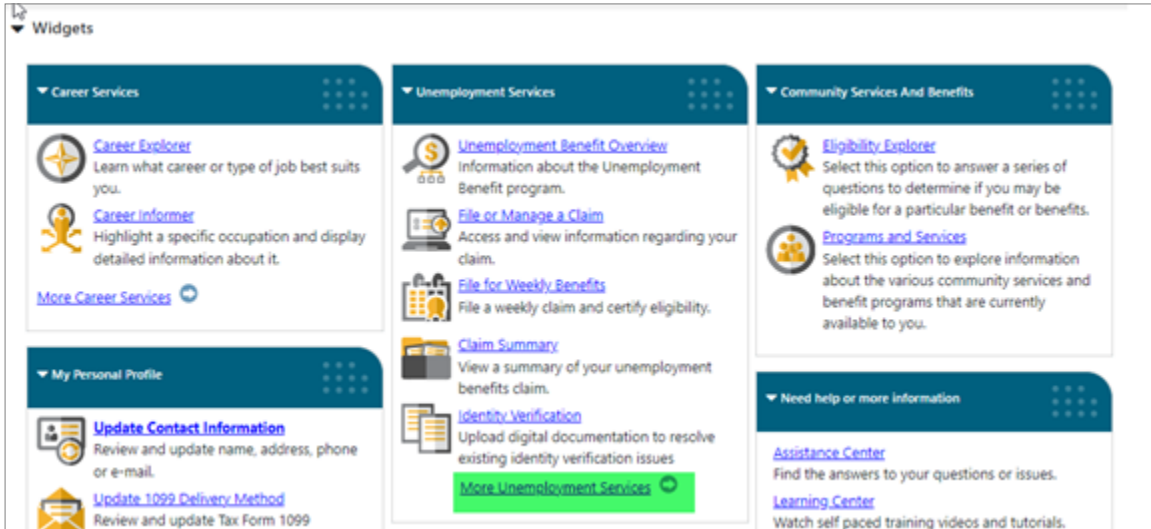


## Why Access the Agency Record File?

The Agency Record File contains documents from the Nebraska Department of Labor's adjudication process relevant to this appeal. See 224 NAC 1(10). During the hearing, the Hearing Officer will receive the Agency Record File into evidence and may consider the documents in that file when reaching a decision. See 224 NAC 1 (15)(C). You may use the documents in the Agency Record File by offering testimony to explain those documents or questioning any witness about those documents. The Agency Record File will be available for all parties to review no later than two business days before the hearing.

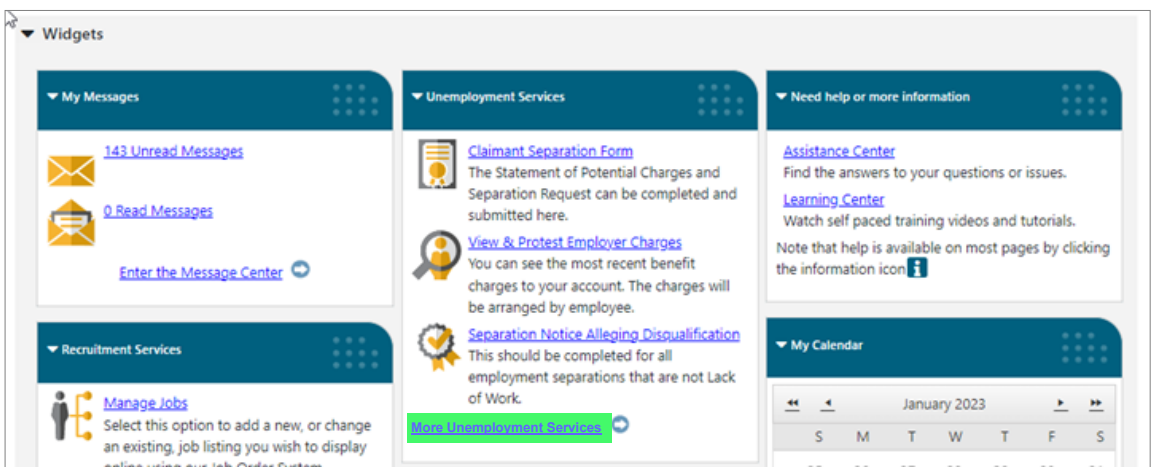
# Claimant dashboard

Unemployment Services widget > More Unemployment Services



# Employer dashboard

Unemployment Services widget > More Unemployment Services




























# Claimant's view

Select Appeals Link

## NEworks

Please select from the Unemployment Services options listed below.











-  [Request Check Cancellation / Replacement](#) - Select this option to cancel a check that is less than \$300.00 and more than 30 days old, which was lost, destroyed, or not received, and request a replacement.
-  [File a Wage Protest](#) - File a Wage Protest to notify the UC Service Center of an error on your Notice of Financial Determination.
-  [Unemployment Benefit Overview](#) - Review information on the unemployment insurance benefits program including how you qualify for benefits.
-  [Change Claim Information](#) - Modify election(s) for receipt of documents, federal and state withholding, and payment method.
-  [Benefit Rights Information \(BRI\)](#) - Review your rights and responsibilities when filing for and receiving unemployment insurance benefits.
-  [Appeals](#) - You can file an appeal of a determination you feel is incorrect, respond to a Notice of Appeal, request to have an appeal withdrawn or reopened, or view any appeal you have filed or to which you are a party.
-  [Employment Strategy](#) - A custom plan to assist you in quickly finding a new job nearby that matches your background.
-  [View Tax Form 1099-G](#) - View and print unemployment insurance benefit payment data reported to the IRS for income tax purposes for the most recent calendar year available.
-  [Apply for Approved Training](#) - Select this option to apply for approved training.
-  [Eligibility Review Questionnaire](#) - Answer a series of questions to ensure your continued eligibility for unemployment insurance benefits.
-  [Provide Specific Documents](#) - Upload documents that are required to process your unemployment insurance claim.
-  [Combined Wage Claim \(CWC\) Decision](#) - If you have indicated on your claim that you earned wages in more than one state, review details on the state which you filed against (the paying state).
-  [LWA Self-Certification](#) - Select this option to answer the Loss Wage Assistance (LWA) Self-Certification question.
-  [Work Search Log](#) - If required, record your work search contacts for the current calendar week.
-  [Resume Builder](#) - To create an online, active résumé to meet eligibility requirements.
-  [Update 1099 Delivery Method](#) - Update 1099 Delivery Method
-  [Overpayment of Benefits](#) - View your Overpayment Balance and/or make a payment toward your Overpayment.
-  [File a Claim](#) - File a new claim for unemployment insurance benefits or re-open an existing claim.
-  [File a Weekly Claim for Benefits](#) - File your weekly certification of eligibility to continue claiming unemployment insurance benefits.
-  [Claim Summary](#) - View an overview of your current claim for unemployment insurance benefits.
-  [Certificate of Attendance](#) - Review and update your certificate of attendance if you are attending an approved training course while receiving your unemployment insurance benefits.
-  [Federal Tax Deduction](#) - Select this option to review and update Federal Tax Deduction option.
-  [Update Contact Information](#) - Review and update your name, address, phone numbers or e-mail address.
-  [Withdraw Your Claim](#) - Request a withdrawal of your current unemployment benefit claim.
-  [Complete PUA Form](#) - Select this option to complete the PUA Self-Certification Form.


# Employer's view

Select Appeals Link

## NEworks

Please select from the Unemployment Services for Employers options listed below.

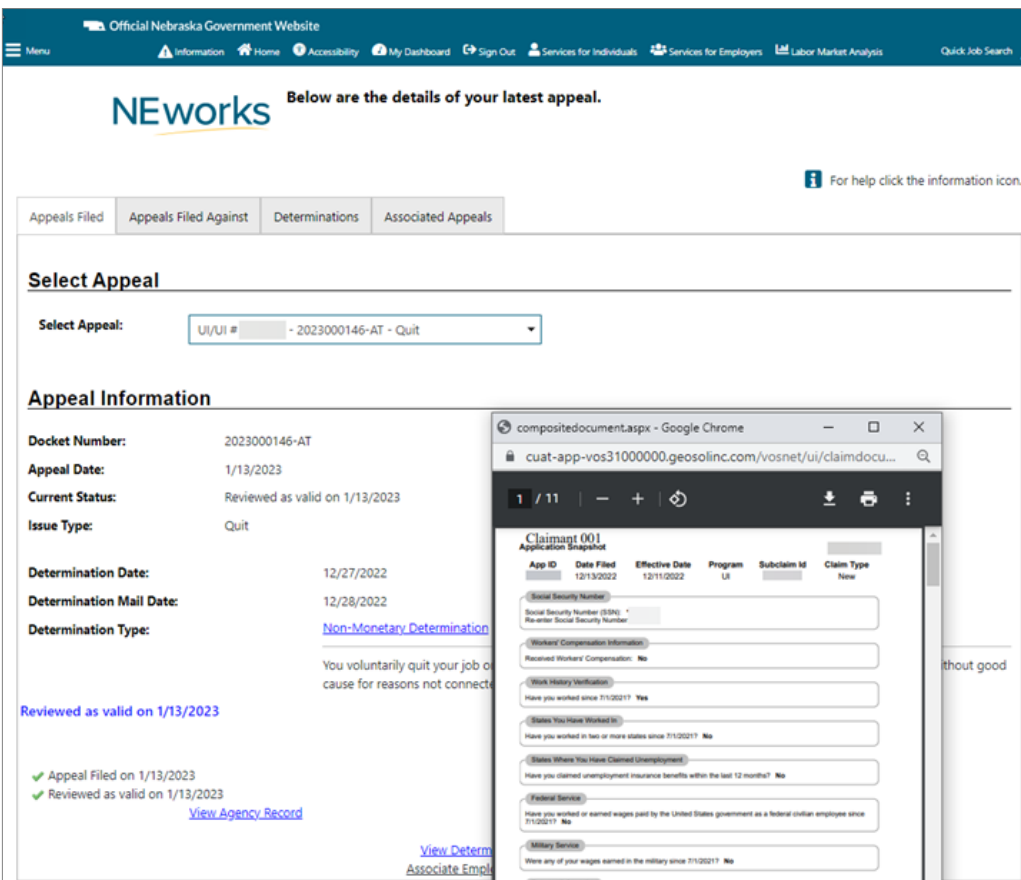
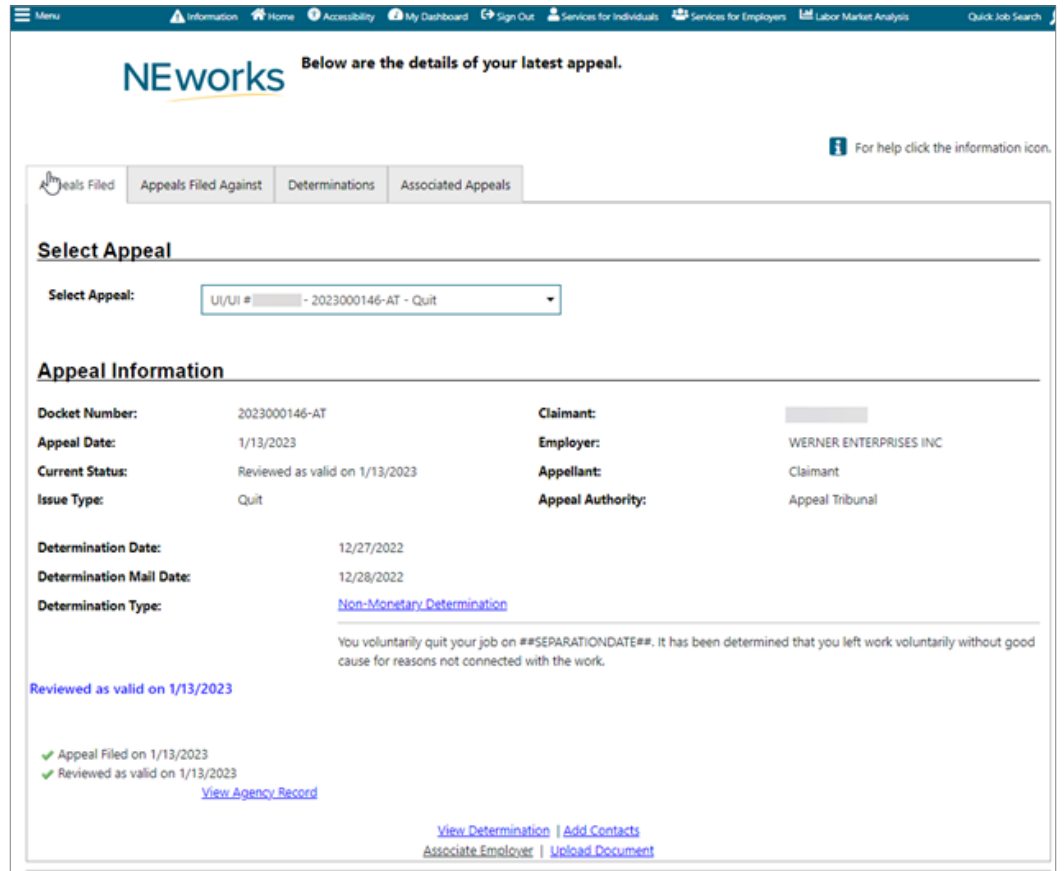
-  [Claimant Separation Form](#) - The Statement of Potential Charges and Separation Request can be completed and submitted here.
-  [Appeals](#) - You can file an appeal of a determination you feel is incorrect, respond to a Notice of Appeal, request to have an appeal withdrawn or reopened, or view any appeal you have filed or to which you are a party.
-  [Request Part Time Credits](#) - Select this option in order to request a credit for charges for a claimant that was working for you part time.
-  [View & Protest Employer Charges](#) - Select this option to view & protest employer charges.
-  [SIDES E-Response](#) - Select this option for SIDES E-Response
-  [Separation Notice Alleging Disqualification](#) - This should be completed for all employment separations that are not Lack of Work.
-  [Mass Layoff](#) - Select this option to check Mass Layoff.
-  [Protest Employer Charges](#) - Select this option to protest employer charges.
-  [Benefits Accuracy Measurement](#) - Select this option if you have been randomly chosen to participate in a Benefits Accuracy Measurement audit.
-  [STC Program](#) - Select this option to create and administer a STC program.

 **Current User Statistics**

For employer appeals filed, select the Appeal Docket number from the **Select Appeal** dropdown list.

For claimants with more than one appeal filed, select the Appeal Docket number from the dropdown list.

To view documents to be presented during the Appeal, click on the **View Agency Records** link.



Appeal Documents will pop up in a new window.

Equal Opportunity Program/Employer  
TDD: 800-833-7352  
Auxiliary aids and services are available upon request to individuals with disabilities.